

Wayne County Board of Supervisors

A regular meeting of the Wayne County Board of Supervisors was held on the 10th day of June 2025, at the Wayne County Courthouse in the Lower-Level Conference Room, Corydon, Iowa, pursuant to notice duly given in compliance with the Iowa Code Section 21.4. The Board noted due notice of meeting subject to said Code Section.

Present- Chris Moore, Todd Wilson, and Lance Lange members of the Board. Also in attendance: Dillon Davenport, Dan Carpenter, Teresa Evans, Stacy Gibbs, Nichole Moore, Don Seams, and Michelle Dooley.

The Corydon Times Republican & Humeston New Era recorded the Board of Supervisors regular session meeting and will post on their Facebook page.

Unless otherwise noted, all motions are approved unanimously by all Board members present.

Moore called the meeting to order at 10:00AM and took roll call.

Pledge of Allegiance

Lange made a motion to approve the agenda, seconded by Wilson.

Wilson made a motion to approve May 27, 2025, Regular Meeting Minutes, seconded by Lange.

Lange made a motion to approve June 6, 2025, payroll, seconded by Wilson.

Wilson made a motion to approve June 10, 2025, claim set, seconded by Lange.

No public comments on agenda items.

Nichole Moore, Executive Director for Chariton Valley Planning & Development Council of Governments (CVPD) gave a quick overview of the organizational structure. CVPD strives to provide professional planning, programming & technical assistance to the cities, counties, businesses, community organizations in Appanoose, Lucas, Monroe & Wayne Counties.

Their purpose is to provide CIVIC assistance by coordinating and initiating projects for regional significance, interacting with key stakeholders, being a voice for CVPD members in federal, statewide and multicounty policies and planning, while keeping lines of communication open for members and the general public while communicating mandates, policies and programs that affect local progress. Services that they offer are planning, grant writing and administration, outreach, fees & charges, economic & community development, and housing and transportation.

Engineer Dillon Davenport reported the following:

Vogel Traffic Services will be painting the centerline on S26 from Hwy 2 to Allerton.

Sliplining project on S40 & J46, lets next Tuesday, June 17th. A resolution may be presented at the next BOS meeting to award the contract. Motor Grader training was held last week. Bridge rehab south of Promise City is coming along well. There is one piling still to drive and then the decking needs installed. New backwall and wing walls will be installed and the target completion date is in 3-4 weeks depending on weather conditions. Railcar is scheduled to be delivered next week for a culvert replacement on 40th Street south of Hwy 65. Working on getting the right size railcar to replace the culvert on Cedar NW of Lineville.

Tree grinding is currently south of Seymour, Culvert Crew is working northwest of Corydon and they are still blading and hauling rock throughout the county. The contractor for spraying the ditches is tentatively scheduled to be here in 3-4 weeks.

Wilson made a motion to table Resolution 25-25 (Veteran Affairs Assistance & Emergency Assistance), seconded by Lange.

Moore introduced Resolution 25-26 A resolution setting the salaries and hourly rates for the fiscal year beginning July 1, 2025, for all Wayne County Employees.

Be it Resolved by the Wayne County Board of Supervisors; That, the following is a list of annual salaries and hourly rates to be paid to Wayne County Elected Officials, Deputies, Department Heads, Clerks and Employees for the fiscal year beginning July 1, 2025.

SALARY EMPLOYEES

DAVENPORT, DILLON SCOTT	137,247.50
DAVIS, DONALD KEITH	88,473.65
CARPENTER, DANNY J.	86,571.50
CLARK, CHASE A	79,181.25
CARPENTER, BRANDON	77,500.00
ABEL, GARRETT J	75,202.60
MOORE, TYLER T	75,202.60
PECK, CHAD M	74,430.38
BANKS-CHRISTIANSON, BRENNAN L	71,663.66
LUND, JOSEPH LEE	69,009.45
CROCKETT, MEGAN ANN	67,239.98
NELSON, RILEY COLE	67,239.98
COOPER, AMANDA N	66,845.38
DOOLEY, MICHELLE L	66,845.38
HORTON, ANGELA M	66,845.38
MIDDLEBROOK, MELINDA K	64,134.53
BYRNS, WILLIAM W	62,148.08
WILSON, ALAN M	62,136.99
ARNOLD, RITA K	56,818.57
LEWIS, TIENA L	54,813.21
PALMER, BETH ANN	51,600.00
BANKS, KENNETH W	51,275.65
HOELTING, AARON	51,029.61
ALLEN, AMBER RENEE	51,470.94
KELLY, AMBER	45,454.86
ANDERSON, ANNA F	41,200.00
SNOW, BRITTANY	39,436.10
LANGE, LANCE	35,410.74
MOORE, CHRISTOPHER J	35,410.74
WILSON, DONALD TODD	35,410.74
CRAWFORD, TRINITY CHANTELE	21,229.90

HOURLY EMPLOYEES

MOORE, SUSAN E	35.37
BOYCE, JEFFREY E	31.67
MICHAEL, BRETT PATRICK	30.87
BENDA, VERNON ROY	29.95
MCCLAIN, MARK E	29.95
MCINTOSH, JAMES R	29.95
CLARK, TRACY J	29.87
SHARP, HEATHER N	29.87
GRADELESS, DENICE A	29.56
WILLADSON, MAXINE	29.10
PERRY, JOELLA D	28.76
CLARK, RANDALL D	28.09
DOOLEY, JEREMY W	28.09
DRAPER, BRETT COLE	28.09
EWING, TIMOTHY C	28.09
HENDERSON, CHARLES E	28.09
HESTON, ERIC R	28.09
TERRELL, LARRY J	28.09
TROWER, BRANDON J	28.09
TUTTLE, JEFFREY D	28.09
WOOLLIS, JESSE A	28.09
KRUL, CHAD	27.84
MERICLE, ROBERT LEE	27.84
CARPENTER, SUSAN E	27.36
GIBSON, KIMBERLY L	27.36
MITCHELL, PAIGE	27.36
ANDERSON, KELLIE E	26.65
RHODES, DAVID W	26.03
SPIDLE, HALIE	25.06
AUSTIN, CLAY T	24.26
HENRY, CHRISTIE LYNN	24.26

HOURLY EMPLOYEES

HYSELL, BECKY S	24.26
MARTS, TRAVIS F	24.26
MASSMAN, MATINA	24.26
RANDOLPH, CHANDLER M	24.26
RICHARDS, AMANDA G	24.26
SWAN, GANNON	24.26
SWAN, TIMOTHY P	24.26
WILSON, KAITLYN J	24.26
YOUNG, TERESA M	24.26
TORMO, LEA C	23.05
WILSON, LAYNIE L	22.66
CREMEENS, JAMIL	20.55
HYSELL, JESSICA L	20.09
MILLER, ASHLEY R	20.09
KELLER, KARI ANN	19.47
ARGETSINGER, LUANN E	19.00
DENNIS, MELISSA SUE	18.04
HAWKINS, AMAIYA M	18.04
HESTON, KELLY D	18.04
HYSELL, JERICA D	17.51
LEE, ROBERT W	17.51
LEOPARD, HEIDI R	17.51
EVITT, MEGAN DAWN	16.50
RIETTER, DENISE E	16.89
GUTHRIE, RONNIE N	16.86
BENJAMIN, STEVEN	13.87
ALLEN, LINDA	13.17

Lange made a motion to approve resolution 25-26, seconded by Wilson.

Moore introduced **Resolution No. 25-27**

A RESOLUTION OF THE WAYNE COUNTY BOARD OF SUPERVISORS DESIGNATING A HIPAA PRIVACY OFFICER AND A HIPAA SECURITY OFFICER AND DEFINING RESPONSIBILITIES UNDER HIPAA

WHEREAS, the Health Insurance Portability and Accountability Act of 1996 (HIPAA), as amended by the Health Information Technology for Economic and Clinical Health (HITECH) Act, requires covered entities to designate responsible individuals for the protection of protected health information (PHI) and electronic PHI (ePHI); and

WHEREAS, Wayne County, Iowa, must meet administrative, technical, and physical safeguards as outlined in the HIPAA Privacy and Security Rules (45 CFR Parts 160, 162, and 164); and

WHEREAS, the County must ensure clearly defined roles and responsibilities for compliance, oversight, and response activities relating to HIPAA-regulated information;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Wayne County, Iowa, as follows:

Section 1. Designation of HIPAA Privacy Officer

The Board hereby designates **Susan Moore**, [Insert Official Title], as the **HIPAA Privacy Officer** for Wayne County.

Responsibilities include:

- Managing **Authorizations** for release of PHI
- Overseeing **Disclosures** of PHI to ensure compliance
- Issuing and maintaining **Notices of Privacy Practices**
- Handling **Requests for Information** by patients or third parties
- Maintaining records of the **Accounting of Disclosures**

- Receiving and resolving **Complaints** related to privacy violations
- Contributing to **Policies and Procedures** relating to privacy standards
- Participating in **Monitoring** of compliance processes

Section 2. Designation of HIPAA Security Officer

The Board hereby designates **Chase Clark**, [Insert Official Title], as the **HIPAA Security Officer** for Wayne County.

Responsibilities include:

- Developing and maintaining the **System and User Access Model**
- Designing and implementing **Security Architecture**
- Conducting **Threat Analysis** to identify potential risks to ePHI
- Defining and overseeing **Information Classification** methods
- Maintaining **Metrics and Reporting** related to system security
- Contributing to **Policies and Procedures** for security management
- Participating in **Monitoring** of technical and administrative safeguards

Section 3. Shared Responsibilities

The HIPAA Privacy Officer and Security Officer shall jointly coordinate on areas of overlap and interdependent operations, including:

- **Monitoring** HIPAA compliance through audits and internal reviews
- Developing, updating, and enforcing **Policies and Procedures**
- Ensuring **Regulatory Compliance** with all HIPAA rules and amendments
- Coordinating **Training and Awareness** programs for county staff
- Responding to and documenting **Incident Handling** procedures
- Conducting and updating **Risk Management** assessments

Section 4. Authority and Support

The designated Officers shall be granted the authority, resources, and cooperation necessary to perform their duties effectively. Coordination with legal, technical security officers, and other stakeholders shall be ensured for full program support.

Section 5. Effective Date

This resolution shall be in effect immediately upon adoption.

Lange made a motion to approve Resolution 25-27, seconded by Wilson.

Moore introduced RESOLUTION 25-28; A RESOLUTION TO ENTER INTO AN AGREEMENT WITH THE IOWA STATE ASSOCIATION OF COUNTIES (ISAC) FOR PARTICIPATION IN THE ISAC HIPAA COMPLIANCE PROGRAM

WHEREAS, the Health Insurance Portability and Accountability Act (HIPAA) requires covered entities, including counties, to implement privacy and security safeguards for protected health information (PHI); and **WHEREAS**, the Iowa State Association of Counties (ISAC) has developed a HIPAA Program to provide participating counties with professional training, consultation, and resources to support HIPAA compliance efforts; and

WHEREAS, Wayne County recognizes the need for ongoing education, consultation, and policy development assistance in order to meet and maintain HIPAA requirements effectively and efficiently; and

WHEREAS, ISAC's HIPAA Program offers services including HIPAA 101 and advanced training, legal consultation, quarterly newsletters, access to an online training platform, and centralized resources to support the County's designated HIPAA Privacy and Security Officers; and

WHEREAS, Wayne County has reviewed the Service Agreement to Participate in the ISAC HIPAA Program, with a term beginning July 1, 2025 and ending June 30, 2026, for a total annual participation fee of \$1,950;

NOW, THEREFORE, BE IT RESOLVED by the Wayne County Board of Supervisors:

Section 1. The Board of Supervisors authorizes Wayne County to enter into the Service Agreement to Participate in the ISAC HIPAA Program, effective July 1, 2025, and ending June 30, 2026.

Section 2. The Chairperson of the Wayne County Board of Supervisors is hereby authorized to sign the Agreement on

behalf of the County. RESOLUTION 25-28 A RESOLUTION TO ENTER INTO AN AGREEMENT WITH THE IOWA STATE ASSOCIATION OF COUNTIES (ISAC) FOR PARTICIPATION IN THE ISAC HIPAA COMPLIANCE PROGRAM

Section 3. The County Auditor is authorized to process payment of the \$1,950 annual participation fee as specified in the agreement.

Section 4. Beth Manley, General Counsel for ISAC, shall serve as the point of contact for ISAC, and Wayne County shall designate its HIPAA contact in accordance with the agreement.

Section 5. The Board affirms that participation in this program supports HIPAA compliance efforts but does not relieve the County of its full responsibility for HIPAA compliance as required by law.

Wilson made a motion to approve Resolution 25-28, seconded by Lange.

Lineville Border Day Committee and Seymour Old Settlers Committee have not received their \$500 FY25 Allocation yet. They have both requested portable tents to provide additional coverage during their town celebrations. Auditor Dooley requested approval to use her county credit card to make purchases on behalf the committees as long as they did not go over the \$500 fiscal year allocation from the county. Lange made a motion to approve Dooley authorization to make purchases, seconded by Wilson. Moore voted "Nay."

Monthly Department Reports:

Wilson made a motion to approve the County Recorder's May report, seconded by Lange. Deposits were \$4,905.54.

Lange made a motion to approve the Public Health Nursing Department's May Report, seconded by Wilson. Deposits were \$36,209.49.

Wilson made a motion to approve the County Sheriff's May report, seconded by Moore. Deposits were \$26,367.93.

David Rhodes, Environmental Health reported that the railroad has railcars coming to start picking up the railroad ties located along the tracks in Sewal. All the railroad ties should be picked up by fall.

Supervisor's meetings update:

Lange attended the First Thursday Coffee hosted by Wayne County Development. He also attended the Wayne County Conservation meeting. The parks all look good. The number of campers is down slightly from last year. Lange will be attending the next Chariton Valley Transportation Planning Affiliation (TAC) meeting on Thursday, June 12th and will be meeting with County Attorney Al Wilson about moving forward with improving the Cinder Trail between Humeston and Chariton.

Moore attended the Wayne, Ringgold, Decatur (WRD) County Landfill meeting. The final steps of the bonding process will be complete on June 12th. Construction the cells 5 & 6 should begin around July 1st. Moore will attend his last Heart of Iowa Mental Health Region Board meeting on Monday, June 16th.

Wilson will be attending the Chariton Valley Transportation Planning Affiliation (TAC) meeting on Thursday, June 12th.

Discussion: Solar and Wind Turbine Ordinances were briefly discussed. Moore does not want to infringe on personal rights when it comes to Solar Farms and Wind Turbines but he does wish that the State Department of Natural Resources (DNR) would implement something similar to the Master Matrix that is in place for animal confinements. Moore would like the state to enforce setback and clean up rules. They are all concerned about the county road infrastructure with these large projects moving into the county. Chariton Valley Planning and Development Director, Nichole Moore offered their assistance to figure out the best ordinance for Wayne County residents.

Public Comments: Don Seams reaffirmed that Carosh Compliance Solutions is no longer handling the HIPAA program for Wayne County effective immediately. He also expressed that regionalizing county government is not good for the future of Wayne County.

Claims paid June 10, 2025

Vendor Name	Payable Description	Total Payments
ABEL, GARRETT, JAMES	SERVICE/SHERIFF	195.00
ADVANCED CORRECTIONAL, HEALTHCARE	SERVICE/SHERIFF	1,823.79
AGRILAND FS INC	FUEL/SHERIFF	3,641.05
ALBIA NEWSPAPERS INC	BD PROC & NOTICES/BOS	1,101.64
ALLERTON LUMBER COMPANY	SUPPLIES/CTHSE	28.90
ALLIANT ENERGY	UTILITIES/GEN RELIEF	150.00
ALLIANT ENERGY-IP&L	UTILITY/SEC RDS	446.53

AMERICAN HOME FINDING ASSOCIAT	SHELTER/JV	1,399.50
B & D AUTOMOTIVE, (CARQUEST OF	PARTS68/SEC RDS	274.37
BAILEY OFFICE OUTFITTERS	SERVICE/RECORDER	25.00
BANKS, KENNY	PHONE/CONSERVATION	25.00
BENNETT, TANNER	1 FILLED WELL/ENV HEALTH	700.00
BOB BARKER COMPANY INC	SUPPLIES/SHERIFF	226.12
BRIGHTREE HOME HEALTH &, HOSPICE LLC	MAINTENANCE/PHN	2,293.00
C & E TRUCKING	SERVICE/CONSERVATION	240.00
CALHOUN-BURNS & ASSOCIATES INC	BRIDGE INSPECTION & OVERLOADS FEES/SEC	3,502.75
CANTERA AGGREGATE, LLC	ROCK/SEC RDS	33,562.49
CARPENTER, BRANDON	MILEAGE/ASSESSOR	315.00
CARQUEST OF CORYDON	SUPPLIES/CONSERVATION	38.96
CHRISTIAN HOME ASSOCIATION-CHILDREN'S	SHELTER/JV	2,799.00
CITY OF SEYMOUR	UTILITIES /GEN RELIEF	300.00
CJ COOPER & ASSOCIATES INC	SAFETY KRULL/SEC RDS	70.00
CLARK, CHASE	MILEAGE/DP	162.17
CLARK, JACOB	1 FILLED WELL/ENV HEALTH	700.00
CLARK, TRACY	MILEAGE/PHN	270.90
CORYDON POSTMASTER	POSTAGE/RECORDER	546.00
CR ENVIRONMENTAL, INC	PARTS56/SEC RDS	2,837.16
DAVE GRYP CONSTRUCTION, INC	556 & HUMESTON GUARD RAIL REPAIR/SEC RDS	20,110.00
DBL EAGLE THERAPY SERVICES LLC	SERVICES/PHN	3,625.33
DEPARTMENT OF INSPECTIONS, APPEALS, &	INSPECTION/SHERIFF	40.00
EVITT, MEGAN	MILEAGE/PHN	214.90
FIRST INTERSTATE BANK-MASTERCARD	SUPPLIES/MAINTENANCE	679.74
FRANKOWIAK, NICK	4 FILLED WELLS/ENVI HEALTH	2,800.00
Furnal, INC.	DIESEL/OIL/SEC RDS	8,226.20
GALLS PARENT HOLDINGS, LLC	SUPPLIES/SHERIFF	101.34
GRAND RIVER MUTUAL TELEPHONE C	SERVICE/CONSERVATION	99.34
GTG CONSTRUCTION, LLC	HVAC/CTHSE	55,343.35
HARLAN, LARRY	BOARD OF REVIEW/ASSESSOR	182.00
HEALTHCARE FIRST	MAINTENANCE/PHN	493.04
HICKS, KIM	BOARD OF REVIEW/ASSESSOR	200.00
IOWA PRISON INDUSTRIES	SUPPLIES/SHERIFF	355.00
ISAC	CONT EDU/RECORDER	275.00
ISCTA	FY26 MEMBERSHIP DUES/TREAS	250.00
J & L FLOORING, LLC	MAINTENANCE/PHN	6,998.87
K & T GARAGE	SERVICE/ENV HEALTH	68.00
LOCKRIDGE INC (PROMISE CITY)	POSTS/911	108.76
MAIL SERVICES LLC	MV RENEWAL NOTICES/TREAS	334.84
MCKESSON MEDICAL SURGICAL	MED SUPPLIES/PHN	553.71
MFA OIL COMPANY (HUMESTON)	FUEL/CONSERVATION	670.96
MIDWEST SANITATION & RECYCLING, PELLA	SERVICE/CTHSE	178.10
MILLER, ASHLEY	MILEAGE/PHN	100.10
MOORE, SUSAN	MILEAGE/PHN	22.40
NEWMAN SIGNS INC	ADDRESS SIGNS/911	232.62
ODEN ENTERPRISES INC	STEEL/SEC RDS	14,990.12
OPTUMSERVE HEALTH SERVICES, INC	REIMBMT MED EXPENSE-OVERPYMT/PHN	577.91
PALMER, BETH	MILEAGE/ASSESSOR	196.00
PETTY CASH- CONSERVATION DIRECTOR	SUPPLIES/CONSERVATION	100.00
PICTOMETRY INTERNATIONAL CORP	MAPPING SERVICE/E-911	6,000.00
PITNEY BOWES GLOBAL FINANCIAL SERVICES	SERVICE/TREAS	172.11
PRODUCTIVITY PLUS ACCOUNT	PARTS/LABOR8/SEC RDS	1,702.88
PRUNTY, BURTON	BOARD OF REVIEW/ASSESSOR	204.00
QUILL CORPORATION	SUPPLIES/TREASURER	61.37
RACOM CORPORATION	SERVICE/SHERIFF	12,333.71
RATHBUN REGIONAL WATER ASSOC	UTILITIES/CONSERVATION	248.90
SCC NETWORKS	SERVICE	2,180.10
SEYMOUR HERALD	SEMI-ANNUAL PUB/TREAS	2,647.74
SHARP, HEATHER	MILEAGE/PHN	169.40
SHRED-IT USA, C/O STERICYCLE, INC.	SERVICE/DP	134.54
SMITH WELDING SUPPLY, S J	WELDING/SEC RDS	1,027.53

SNOW, BRITTANY	PHONE/CONSERVATION	25.00
SOUTH CENTRAL IOWA MEDICAL CTR	SAFETY KRULL/SEC RDS	152.00
STOREY KENWORTHY /MATT PARROTT	SUPPLIES/AUDITOR	453.53
U.S. CELLULAR	PH SERVICE/SHERIFF	932.71
ULINE	SUPPLIES/CONSERVATION	99.00
WASH-ECLAIR	SERVICE/SHERIFF	42.00
WAYNE COUNTY HOSPITAL	SAFETY KRULL/SEC RDS	104.00
WAYNE COUNTY SECONDARY ROADS	SERVICE/911	574.89
WILLADSON, MAXINE	MILEAGE/PHN	49.96
WILSON, ALYSSA C.	SERVICE/PHN	3,056.60
WINDSTREAM CABS	SERVICE/911	427.24
WINDSTREAM LAKEDALE INC	SERVICE/911	130.68
YOUTH & SHELTER SERVICES, INC	SHELTER/JV	793.05
ZIEGLER INC	PARTS/SEC RDS	2,123.60
:		Grand Total
		\$211,648.50

There being no further business, the next scheduled meeting of the Wayne County Board of Supervisors will be held on the 24th day of June 2025, at 10:00AM in the Wayne County Lower-Level Conference Room.

Wilson made a motion to adjourn at 11:14AM, seconded by Lange.



Chris Moore, Board of Supervisor Chair

Attested



Michelle Dooley, Auditor