

**Wayne County Conservation Board**  
**Regular Board Meeting**  
**for**  
**November 24, 2025**

A. CALL TO ORDER

Meeting called to order at 6.05 PM by Rockhold, Chairman.

B. ROLL CALL

PRESENT: Tom R\_ ☒ Lance \_\_ ☒ Marty \_\_\_\_ Garrett \_\_\_\_ Don \_\_ ☒ Tim \_\_ ☒  
Kenny \_\_ ☒ Linda \_\_ ☒.

Guest or Public:

**Update** : No one attended.

C. READING & APPROVAL OF THE MINUTES:

October minutes were approved as presented. Motion to approve by Lange. Motion for second by Seams. Motion Carried. All ayes

D. PUBLIC PARTICIPATION & COMMUNICATION:

**1.**

Work with contractors on bathroom project @ CLP continues. 2. Continuing advisory work with Parks - Recreation on Outdoor Classroom. Remove dead ash trees. Use low maintenance trees and do a prairie that could be burnt every year was recommended. 3. Lange hasn't been in contact with Cinder Path or State of Iowa.

E. APPROVAL OF AGENDA:

Motion to approve agenda by Rockhold. Second, made by Lange. Motion carried. All ayes.

F. REPORTS:

1. Director – Kenny Banks; director report; Sharpened bladed on skidder, put tin on south side of check in @ BWP, area has been cleared and cleaned north of bathhouse @ BW for new concrete slab, still need approval from state on slab and put new drive belt on G4.

**Update**: Reported he may have to file an extension on the bathhouse project due to delays.

Underground plumbing done along with poured floor with drains. Needs to schedule time with Loris on his fence project. Will probably start fencing along a flat area by creek.

2. Assistant Director – Brittany Snow; office/maintenance report: printed copies for meeting
3. Naturalist – Anna Anderson; October report:

**Update**: Anna was busy doing five public programs at schools, five outreach programs and two private programs. She reached 804 people last month.

Seams made motion to approve all reports. Gaul made second. Motion carried. All ayes.

G. APPROVAL OF BILLS: Seams made the motion to approve the bills. Gaul made the second. Motion carried. All ayes.

Monthly claims were submitted for payment. Claims list for month signed by Rockhold, WCCB Chairman.

H. OLD BUSINESS:

1. Grinding of stumps at parks works better with frozen ground. This makes for a good winter project.
  - i. Finished more stumps @ CLP.
2. Shop roof and house roof on hold until spring.

I. NEW BUSINESS:

1. Cinder Path
  - i. Update: More discussion with State required to move forward.
2. Bathroom project @ CLP:
  - i. Progress is slow.
3. New Gravely mower (After Thanksgiving)
  - i. Plan to take G5 mower to David after holiday for an estimate of trade in value.
4. Started winter schedule:
  - i. Closed shower houses and shut off power and water to CLP, LSP and MG
  - ii. Been Burning areas and cleared off honeysuckle rush at LSP entrance. Looks much better.
5. Camp or Treat on October 25<sup>th</sup>
  - i. Successful, around 100 adults and kids even though the weather was lousy and were competing with other events. 34 trickers were registered. 9 different soups and 8 yummy desserts were all enjoyed.

J. Open Forum Items/Discussion/Notes

1. Online Pay, a third option of payment. Chase and Amanda have been working on this option.
  - a. A QR code system is being considered. Scan to phone, fill out camp receipt and pay with card. Payment goes to County courthouse, recorded and deposited with park receipts for that week.
2. Banks likes gas milage and backup display on the Subaru
3. Supervisor Lance Lange readdressed the need for a time clock at the Conservation office: He questioned Banks if he had any employee's being late every day, leaving early and taking lunch hours longer than the paid half hour. He has noticed no reflections or reductions of hours on any time sheets when these observations were made. More observations have been noticed since asking if Conservation would consider using the clock. Therefore, he noted this measure will be taken in fairness to all employee's and County taxpayers.

K. Adjournment

Motion to adjourn by Lange\_\_ at 6.45 PM. Gaul made the second. Motion Carried. All voted aye

Next Regular Meeting December 8, 2025

*Don Seams*  
*Secretary*



## WAYNE COUNTY CONSERVATION MONTHLY EXPENDITURES

**Month**

**November-2025**

Category	Bill-Vendor-Claim	Amount	ACCOUNT	Date Claim
Utilities	Alliant Energy	\$481.24	0001-22-6110-000-43100	11/19/25 11/5/25
	Clarke Electric	\$464.24	0001-22-6110-000-43100	11/12/25
	Grundy Electric	\$522.00	0001-22-6110-000-43100	11/18/25
	City of Lineville	\$48.80	0001-22-6110-000-43100	11/05/25
	Rathbun Water	\$196.10	0001-22-6110-000-43100	11/03/25
	City of Corydon	\$163.54	0001-22-6110-000-43100	11/24/25
	Lockridge	\$11.49	0001-22-6110-000-44300	11/05/25
	GRM - Cellphones	\$148.76	0001-22-6110-000-41400	11/05/25
	L & W Electric	\$195.00	0001-22-6110-000-44300	11/18/25
Maintenance & Op	C & E	\$240.00	0001-22-6110-000-44300	11/05/25
	Allerton Lumber	\$26.55	0001-22-6110-000-29000	11/20/25
	Allerton Lumber	\$27.18	0001-22-6110-000-44300	11/17/25
	CarQuest	\$202.70	0001-22-6110-000-25400	11/17/25
	Corydon Plumbing & Heating	\$285.00	0001-22-6110-000-44300	11/18/25
	MFA Oil	\$1,643.04	0001-22-6110-000-25000	11/05/25
	Palmer Power Equip	\$71.90	0001-22-6110-000-44300	11/07/25
	Walmart	\$82.01	0001-22-6100-000-37300	11/19/25
	Goben Automotive	\$5.10	0001-22-6110-000-29000	11/19/25
	*Adobe *c-Card	\$21.19	0001-22-6100-000-44400	11/19/25
	Long Creek Outfitters	\$256.65	0001-22-6110-000-32400	11/19/25
	Anna Anderson	\$11.11	0001-22-6100-000-42200	11/19/25
	Palmer Power Equip	\$32.95	0001-22-6110-000-44300	11/20/25
	Amazon	\$38.97	0001-22-6100-000-26000	11/19/25
	Amazon	\$20.48	0001-22-6100-000-37300	11/19/25

Ref-Rep:LA-WCCB

**TOTAL**

**\$5,196.00**

Director Signature DIRECTOR

WCCB Member WCCB MEMBER

DATE:

12-8-25



# Office/Maintenance Report

(November 25<sup>th</sup>, 2025 – December 8<sup>th</sup>, 2025)

- Input the claims into excel sheet
- Filed claims after writing them up
- Read e-mails
- Turned in claims when due into courthouse
- Took phone calls
- Wrote up list for monthly claims
- Worked on agenda and minutes for meeting
- Opened mail as it came in
- Retrieved claims from courthouse for board meeting
- Worked on bills w/ Kenny & Brittany
- Do timesheet promptly
- Put information in order for meeting
- Posted board meeting at office and on Facebook
- Cleaned office
- Work w/ Michelle; Auditor; & Amanda; Treasurer office
- Maintain Facebook page
  - Britt and Anna are working on updates
  - Collect camp money
- Do trash rounds @ all parks
- Count camp money with Linda
- Cleaned the shop/put away tools
- Work w/ Kyle Jensen and Helga Offenburger IDNR
  - Specialty hunt @ BW
- Working w/Taylor & Stacy, City of Corydon, for grants, parks/rec.
  - Meeting @ 4 p.m. on the 15<sup>th</sup> for the outdoor classroom
- Anna is maintaining the hives
- Leveling camp pads @ BW
  - Ron finished more
- Picking up brush from cut down trees with skidder and black dump trailer
- Take meter reading on the first of month for Rathbun @ BW
- Clean white truck
- Grind stumps @ CLP & BW
  - Will continue throughout winter as time & weather permit
- Attended safety meeting
- Attended department head meeting
- Work on safety inspection sheet
- Check all park areas and storage buildings
- Sharpened all chainsaw chains
- Need to put up repaired signs @ BW trail
- Clean in the shop
- Called MFA to fill all fuel barrels
- Push up burn pile @ BW boneyard
- Change water in turtle tank

## New this month

- Update on bathroom project
  - Half of the building is done now
    - Filed for extension for the project
- Schedule time to look @ Loris's fence
- Looking into paying online for campground
  - See new business
- Still need to take G5 to Palmers to see what he will give on trade
- Started winter schedule
- Cleaned up honeysuckle on south side of roadway @ LSP
  - Now working on high bush cranberries
- Working on Annual report
- Cleaned up brush on south side tree line @ BW campground
- Turned off power @ BW and closed the gate
  - Moved the dumpster to the shop
- Community service worker still working off hours
- Bought new battery for the Tahoe
- Cleaned up honeysuckle on roadway south @ BW
  - Working on the north side now
- Need to schedule an oil change for Subaru
- Have the bagger ready to go to pick up leaves
  - On hold with snow on the ground
- Filled out several fuel wood permits
- Still cutting ash trees
- Cut a bunch of firewood to split for camp season
- Had sewer line cleaned out
- Snow removal @ BW
  - Had to buy more ice melt
- Burned the big pile @ BW boneyard
- Working on skid loader heater
  - Stopped working
- Removal of snow @ CLP
- Picked up new charger/booster for shop
- Put up wind break for the bees

-Kenny Banks, Brittany Snow

## WCCB Naturalist Report

November 2025

Programs	Total
Public Program	
11/4 Seymour Library – Leaf Lanterns and Light	12
11/18 Corydon Library – Leaf Lanterns and Light	0
Outreach	
11/10 Magical Beginnings – Acorn Memory	18
11/10 Headstart – Acorn Memory	12
11/4, 11/13 Seymour Elementary – Acorn Memory, Leaf Lanterns and Light, Naturalist Maps	128
11/12, 11/19 Wayne Elementary – Acorn Memory, Leaf Lanterns and Light, Naturalist Maps	319
11/24 Mormon Trail Elementary – Acorn Memory, Leaf Lanterns and Light, Naturalist Maps	145
Private	
11/18 Murphy's Place – Wild Turkeys	7
11/21 Corydon Specialty Care – Wild Turkeys	27
<b>Total People Reached</b>	<b>667</b>

### Other Tasks

1. Prepare / plan public programs
2. Planning future school programs
3. Facebook updates
4. Counting camp receipts
5. Attended Fall Conference Iowa Association of Naturalists, gathered new resources from other counties
6. Obtained new education animals – Madagascar Hissing Cockroaches
7. Attended free virtual seminar on training ambassador animals from International Wildlife Rehabilitation Council
8. Checking bee hive periodically – wind breaks have been set up for winter

**Coming up in December:**

**Schools (Outreach):**

**No Regular School Visits in December, will resume in January**

12/9– Magical Beginnings – Time to Sleep (Hibernation Story)

12/9 – Headstart – Time to Sleep (Hibernation Story)

12/16 – Wayne Preschool – Time to Sleep (Hibernation Story)

**Private:**

12/16– Murphy's Place – Window Winter Birding

12/19 – Corydon Specialty Clinic – Window Winter Birding

**Public:**

12/2– Seymour Library – Pinecone Birdfeeders and Winter Birding

12/12 – Bobwhite State Park – Drop in Straw Star Ornaments

12/16/ – Corydon Library – Pinecone Birdfeeders and Winter Birding

12/23 – Seymour Library – Straw Star Ornaments