

**Wayne County Conservation Board**  
**Regular Board Meeting**  
**for**  
**December 08, 2025**

A. CALL TO ORDER

Meeting called to order at 6.05 PM by Garrett, Board Member.

B. ROLL CALL

PRESENT: Tom R\_\_ Lance \_\_\_\_ Marty\_X\_Garrett\_\_X\_Don \_\_X\_\_Tim\_\_\_\_  
Kenny\_\_X\_\_Linda\_\_X\_.

Guest or Public:

**Update** : No one attended.

C. READING & APPROVAL OF THE MINUTES:

November minutes were approved as presented. Motion to approve by Seams. Motion for second by Nickel. Motion Carried. All ayes

D. PUBLIC PARTICIPATION & COMMUNICATION:

**1.**

Work with contractors on bathroom project @ CLP continues. Filed for an extension to June 1, 2026.2. Continuing advisory work with Parks -Recreation on Outdoor Classroom. Remove dead ash trees after snow goes off. Use low maintenance trees and do a prairie that could be burnt every year was recommended. 3. No contact with Cinder Path or State of Iowa. Will have to reapply for approval to state for basketball multipurpose slab since location was moved.

E. APPROVAL OF AGENDA:

Motion to approve agenda by Garrett. Second, made by Seams. Motion carried. All ayes.

F. REPORTS:

1. Director – Kenny Banks; director report; Blowing fuses on skidder, put tin on south side of check in @ BWP, area has been cleared and cleaned north of bathhouse @ BW for new concrete slab, still need approval from state on slab and put new drive belt on G4.

**Update**: Underground plumbing done along with poured floor with drains. Needs to schedule time with Loris on his fence project. Will probably start fencing along a flat area by creek. Need to measure and want to make accessible to mow with bush hog.

2. Assistant Director – Brittany Snow; office/maintenance report: printed copies for meeting
3. Naturalist – Anna Anderson; October report:

**Update**: Anna was busy doing public programs at schools, outreach programs and private programs. She reached 667 people last month. She received Winterfest information and planning to go. Garrett made motion to approve all reports. Nickel made second. Motion carried. All ayes.

G. APPROVAL OF BILLS: Seams made the motion to approve the bills. Gaul made the second. Motion carried. All ayes.

Monthly claims were submitted for payment. Claims list for month signed by Rockhold, WCCB Chairman.

H. OLD BUSINESS:

1. Grinding of stumps at parks works better with frozen ground. This makes for a good winter project.
  - i. Finished more stumps @ CLP.
2. Shop roof and house roof on hold until spring.

I. NEW BUSINESS:

1. Cinder Path
  - i. Update: More discussion with State required to move forward. Lange working on.
2. Bathroom project @ CLP:
  - i. Progress is slow.
3. New Gravely mower
  - i. Plan to take G5 mower to David after holiday for an estimate of trade in value.
4. Started winter schedule:
  - i. Closed Bobwhite campground and shutoff power. Usually no hunters after second deer season.
  - ii. Clearing brush at Bobwhite. Looks nice.
5. Burning brush and leaves @ CLP and LSP. Burned prairie at BWP. Rains and snow have halted leaf removal.

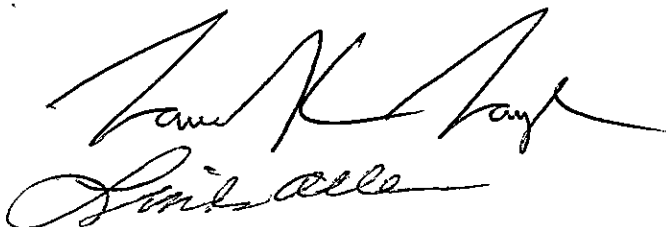
J. Open Forum Items/Discussion/Notes

1. Online Pay, a third option of payment. Chase and Amanda have been working on this option.
  - a. A QR code system is being considered. A scan to phone, fill out camp receipt and pay with card. Payment goes directly to County courthouse, recorded and deposited with park receipts for that week. No updates yet.
2. Banks stated the time clock has been ordered.
3. Community worker with lots of hours has been splitting and piling wood for campers use.

K. Adjournment

Motion to adjourn by Garrett at 6.30 PM. Nickel and Seams made the second. Motion Carried. All voted aye.

Next Regular Meeting January 12, 2026



Two handwritten signatures are present at the bottom of the page. The top signature is 'Paul K. Payne' and the bottom signature is 'Jim Allen'.



## WAYNE COUNTY CONSERVATION MONTHLY EXPENDITURES

**Month**

**December-2025**

Category	Bill-Vendor-Claim	Amount	ACCOUNT	Date Claim
Utilities	Alliant Energy		0001-22-6110-000-43100	
	Clarke Electric	\$205.25	0001-22-6110-000-43100	12/09/25
	Grundy Electric	\$33.07	0001-22-6110-000-43100	12/16/25
	City of Lineville	\$28.00	0001-22-6110-000-43100	11/20/25
	Rathbun Water	\$85.00	0001-22-6110-000-43100	12/02/25
	City of Corydon	\$163.54	0001-22-6110-000-43100	11/24/25
	Lockridge		0001-22-6110-000-44300	
	GRM - Cellphones	\$148.40	0001-22-6110-000-41400	12/05/25
	L & W Electric		0001-22-6110-000-44300	
Maintenance & Op	C & E	\$120.00	0001-22-6110-000-44300	12/02/25
	Allerton Lumber		0001-22-6110-000-29000	
	Allerton Lumber	\$107.17	0001-22-6110-000-44300	12/18/25 12/4/25
	CarQuest	\$289.56	0001-22-6110-000-29000	11/20/25 12/5/2025 12/16/2025
	Corydon Plumbing & Heating		0001-22-6110-000-44300	
	MFA Oil	\$324.02	0001-22-6110-000-25000	12/18/25
	Double H Concrete	\$10,535.00	0001-22-6110-000-44300	12/10/25
	Walmart		0001-22-6100-000-37300	
	Goben Automotive		0001-22-6110-000-29000	
	*Adobe *c-Card	\$21.19	0001-22-6100-000-44400	12/11/25
	AmericInn	\$153.60	0023-22-6110-000-41900	12/11/25
	Caseys	\$19.93	0001-22-6100-000-25000	12/11/25
	Crawdaddy Outdoors	\$35.07	0001-22-6100-000-37300	12/11/25
	Amazon	\$61.69	0001-22-6100-000-26000	12/11/25
	Petty Cash	\$110.15	0001-22-6110-000-29000	12/17/25

Ref-Rep:LA-WCCB

**TOTAL**

**\$12,440.64**

Director Signature DIRECTOR

WCCB Member

WCCB MEMBER

DATE:

1-12-26



# Office/Maintenance Report

(December 9<sup>th</sup>, 2025 – January 12<sup>th</sup>, 2026)

- Input the claims into excel sheet
- Filed claims after writing them up
- Read e-mails
- Turned in claims when due into courthouse
- Took phone calls
- Wrote up list for monthly claims
- Worked on agenda and minutes for meeting
- Opened mail as it came in
- Retrieved claims from courthouse for board meeting
- Worked on bills w/ Kenny & Brittany
- Do timesheet promptly
- Put information in order for meeting
- Posted board meeting at office and on Facebook
- Cleaned office
- Work w/ Michelle; Auditor; & Amanda; Treasurer office
- Maintain Facebook page
  - Britt and Anna are working on updates
  - Collect camp money
- Do trash rounds @ all parks
- Count camp money with Linda until winter
- Cleaned the shop/put away tools
- Work w/ Kyle Jensen and Helga Offenburger IDNR
  - Specialty hunt @ BW
- Working w/Taylor & Stacy, City of Corydon, for grants, parks/rec.
- Anna is maintaining the hives
- Leveling camp pads @ BW
- Picking up brush from cut down trees with skidder and black dump trailer
- Take meter reading on the first of month for Rathbun @ BW
- Clean white truck
- Grind stumps @ CLP & BW
  - Will continue throughout winter as time & weather permit
- Attended safety meeting
- Attended department head meeting
- Work on safety inspection sheet
- Check all park areas and storage buildings
- Sharpened all chainsaw chains
- Need to put up repaired signs @ BW trail
- Clean in the shop
- Called MFA to fill all fuel barrels
- Push up burn pile @ BW boneyard
  - Burned the pile
- Change water in turtle tank

## New this month

- Update on bathroom project
  - Half of the building is done now, set the holding tank
    - Filed for extension for the project
- Schedule time to look @ Loris's fence
- Looking into paying online for campground
  - Working out details
- Still need to take G5 to Palmers to see what he will give on trade
- Working on high bush cranberry on south side of roadway @ LSP
- Working on Annual report
- Cleaned up brush on south side tree line @ BW campground
- Moved the dumpster to the shop
  - Will return to campground in April
- Community service worker still working off hours
  - New worker starting
- Bought new spare tires and rims for the Tahoe
- Still cleaning up honeysuckle on roadway south @ BW
  - Working on the north side now
- Need to schedule an oil change for Subaru
- Have the bagger ready to go to pick up leaves
  - On hold with snow on the ground
- Filled out several fuel wood permits
- Still cutting ash trees
- Cut a bunch of firewood to split for camp season
- Snow removal @ BW
- Fixed skid loader heater
- Removal of snow @ CLP
- Picked up new charger/booster for shop
- Fixed carb on pressure washer
- Cut up downed trees in campground
- Anna is going to Winterfest
- Started vehicles daily (winter)
- Lost plate off dump trailer and ordered new one
- Working on budget, due the 16<sup>th</sup>
- City of Corydon has received new playground add on
  - Will be installing soon
- Splitting wood with community worker
- Changed oil in the Tahoe
- Received and set up time clock
- Had to have IDNR officer tell coyote hunter not to drop dogs in the park

-Kenny Banks, Brittany Snow

## WCCB Naturalist Report

December 2025

Programs	Total
Public Program	
12/2 Seymour Library -- Winter Birding and Pine Cone Bird Feeders	11
12/16 Corydon Library -- Winter Birding and Pinecone Bird Feeders	10
12/12 Bobwhite State Park -- Drop in Straw Star Ornament	3
12/23 Seymour Library -- Straw Star Ornament	8
Outreach	
12/9 Magical Beginnings -- Time to Sleep Play (Hibernation Story)	17
12/9 Headstart -- Time to Sleep Play (Hibernation Story)	11
12/17 Wayne Preschool -- Time to Sleep Play (Hibernation Story)	36
Private	
12/16 Murphy's Place -- Window Winter Birding	7
12/19 Corydon Specialty Care -- Window Winter Birding	20
<b>Total People Reached</b>	<b>123</b>

### Other Tasks

1. Prepare / plan public programs
2. Planning future school programs -- creating props and collecting educational materials
3. Facebook updates
4. Built herbicide applicator sticks -- forming plan for minimally disruptive management of autumn olive and Japanese honeysuckle in prairie areas
5. Have been looking into Pesticide Applicator License -- will need manuals purchased from Iowa State Extension, testing for Commercial Applicator License in Core, Right-of-way, Forest, and possibly Aquatic endorsements

**Coming up in January:**

**Schools (Outreach):**

1/13– Magical Beginnings – The Lodge that Beaver Built

1/13 – Headstart – The Lodge that Beaver Built

1/6, 1/8 –Seymour Elementary – Beaver Lodge Story/Beaver Dress up/Fur Trader Market

1/14, 1/21 – Wayne Elementary – Beaver Lodge Story/Beaver Dress up/Fur Trader Market

1/26 – Mormon Trail Elementary – Beaver Lodge Story/Beaver Dress up/Fur Trader Market

**Private:**

1/20– Murphy's Place – Beavers and Beaver Adaptations

1/16 – Corydon Specialty Clinic -- Beavers and Beaver Adaptations

**Public:**

1/6– Seymour Library – Beaver Dress Up (Beaver Adaptations)

1/20 – Corydon Library – Beaver Dress up (Beaver Adaptations)

**Continuing Education:**

1/27-1/29 - Winterfest