Board of Health Meeting Minutes Monday October 2, 2024

Dorene M. called the meeting to order at 11:08 am. Roll Call: Jill Housh, Chris Moore, Penny Fetters, Brenda DeVore, Chuck McCullough, David Rhodes, Susan Moore, and Charlotte Van Fleet.

Brenda D. made a motion to approve the agenda. Chuck M. seconded the motion. All in favor. Motion carried.

Environmental:

David R. went over the Job Description for Environmental/Sanitarian (A copy of the Policy may be seen in WCPH or David R. office). There was a discussion about the hours that David R. uses. David R. said there could be work done before 8 o'clock. David R. works from 6:30 or 7:00 to 2:30 pm. or may work later in the day. The board just wants to make sure David R. is available. Chris M. made a motion to have David R. move back to the courthouse for better availability. Chuck M. seconded the motion. There was a lot of discussion. Chris M. amended the motion that if there is a suitable space like the supervisor's office, or guaranteed office space by himself to have David R. move back to the courthouse. All in favor. Motion carried.

The board would like David R. to talk to the Chase of the IT department about changing to an app and getting rid of the second phone due to the expense and seeing what it will take to get out of the cellphone contract if there is one. Dorene M. would like to see at the next meeting the inspection and contractor's acknowledgement forms.

Jill Housh made a motion to go into a closed session. Brenda D. seconded. Roll Call: Penny W. yes, Chris M. yes, Chuck M. yes, Jill H. yes, Brenda D. yes, and Dorene M. yes. Motion carried.

Brenda D. made a motion to come out of closed session. Jill H. seconded. Roll Call: Penny W. yes, Chris M. yes, Chuck M. yes, Jill H. yes, Brenda D. yes, and Dorene M. yes. Motion carried.

Chris M. made a motion to Re-open the session. Dorene M. seconded the motion. Roll call: Penny W. yes, Chris M. yes, Chuck M. yes, Jill H. yes, Brenda D. yes, and Dorene M.

yes. Motion carried. No action was taken in the closed session. The board discussed that the board chair would contact the county attorney to set up a meeting to advice David R.

Susan M. informed the board that she has hired Jessica Hysell internally for office manager to take Charlotte V.'s position when she retires. Jessica H. will start her new position on November 18th to train with Charlotte V. Susan M. will be posting for the Nine to Thrive position to replace Jessica H. Susan M. and one of the nurses or maybe both the nurses on a CPR instructor course so that they could be CPR instructors. Susan M. talked to Dillon, the engineer from the secondary roads, to do a class on Stop the Bleed and to also be doing the training for County employees, and we could collaborate with all three schools to do there CPR class training that is required. Public Health will be able to bill our State Grant funds for these services.

The next meeting will be at the WCPH office on Tuesday, November 19.2024 at 9:00 am.

Jill H. made a motion to adjourn at 12:30 pm and Penny F. seconded the motion. All in favor. Motion carried.

[Cart Vice President 11-19.2024

Board of Health Chair

Date