

Wayne County Board of Health Meeting Minutes

March 17, 2025, 9:00 a.m.

Wayne County Public Health
105 N Lafayette St, Corydon, IA 50060

Members Present: Dr. Joel Wells, Dorene McCart, Chris Moore, Chuck McCullough, Jill Housh, Brenda DeVore, Dr. Lucas Whitney

Members Absent:

Staff Present: Susan Moore, Jessica Hysell, David Rhodes

Guests: None

Call to Order

The meeting was called to order by Well at 9:00 am.

Approval of Agenda

McCart motioned to approve the agenda. Motion seconded by McCullough. All in favor. Motion passes unanimously.

Approval of Minutes of January 21, 2025

DeVore motioned to approve minutes. Motion seconded by C. Moore. All in favor. Motion passes unanimously.

Board of Health

Introductions of new member – Dr. Lucas Whitney, DVM

Code of Ethics/Conflict of Interest – McCart & Whitney signed.

Environmental Health Update

Daily Log – Board reviewed.

Financial Report - Board reviewed.

Closed Session – Iowa Code § 21.5(1)(a)

McCart motioned to enter a closed session at 9:13 am, citing Iowa Code § 21.5(1)(a). Motion seconded by C. Moore. All in favor. Motion passed unanimously.

A roll call vote was taken, and the motion carried unanimously.

C. Moore motioned to close the closed session at 9:47 am. Motion seconded by DeVore. All in favor. Motion passed unanimously.

C. Moore motioned to reopen the open session at 9:48. Motion was seconded by McCart. All in favor. Motion passed unanimously.

Public Health Update

Leave Agreement – Grant a 12-month period with up to 12 weeks of unpaid leave. McCullough motioned to approve the leave documents. Motion seconded by Housh. All in favor. Motion passed unanimously.

Signatory Authority – Signatory Authority for Susan Moore as the administrator. Signatory Authority for Heather Sharp as the clinical manager in Susan's absence. DeVore motioned to approve Signatory Authority. Motion seconded by McCullough. All in favor. Motion passed unanimously.

Financial Report – Board reviewed.

Wellness Lab Program – Wellness Lab Testing for people without provider orders. They would be health maintenance labs not diagnostic. WCPH will not report results to the provider. The test would be sent directly to the patient, and they would be responsible for talking with their provider. Dr. Wells would like to work with Susan on this logistics of this program. McCart motioned to table until next meeting. Motion seconded by C. Moore. All in favor. Motion tabled until next meeting.

Ordered Laboratory Testing for people with provider orders. This is for patients with a provider order. This shows the fee for labs drawn. Labs will be sent back to provider. The board would like the form to be looked at by ISAC. C. Moore motioned to approve the Ordered Lab Testing pending an official lawyer review. Motion seconded by Whitney.

Billing Specialist Job Description – DeVore motioned to approve the Billing Specialist job description. Motion seconded by McCullough. All in favor. Motion passed unanimously.

Job Posting Updates – Updated board on job postings.

Other Business

S. Moore applied for a foundation grant for flooring in conference room. She also applied for a Redeemed grant for labor to install the flooring. Bill applied for a foundation grant for a generator for the Public Health building.

Aaron got a quote to replace the office windows.

Education session with Dr. Mays. Dr. Wells will set up a time for him to present an education session for Wayne County Public Health.

Public Comments

None

Meeting

Next BOH meeting: May 19th, 2025, at 9:00 am.

Motion to Adjourn

McCullough motioned to adjourn. Motion seconded by Housh. All in favor. Motion carried at 10:40 am.


Board of Health Chair


Date