

# Wayne County Board of Health Meeting Minutes

November 17, 2025

Wayne County Public Health  
105 N Lafayette St, Corydon, IA 50060

**Members Present:** Dr. Joel Wells, Chris Moore, Brenda DeVore, Chuck McCullough, ~~Dr. Lucas Whitney,~~ <sup>→ Gone</sup>  
Jill Housh

**Members Absent:** Dorene McCart

**Staff Present:** Susan Moore, Jessica Hysell, David Rhodes

**Guests:** None

## **Call to Order**

The meeting was called to order by Wells at 9:07 am.

## **Approval of Agenda**

The agenda was reviewed. A motion to approve the agenda was made by Brenda Devore and seconded by Chuck McCullough. Motion passed unanimously.

## **Approval of Minutes of September 15, 2025**

The September 15, 2025, meeting minutes were reviewed. A correction was noted to reflect Brenda Devore as absent rather than present. A motion to approve September 15, 2025, minutes as corrected was made by Chris Moore and seconded by Chuck McCullough. The motion carried unanimously. The October 14, 2025, meeting minutes were then reviewed. A motion to approve the October 14, 2025, minutes as presented was made by Brenda Devore and seconded by Jill Housh. The motion carried unanimously.

## **Environmental Health Update**

**Daily Log:** David Rhoades provided an update on recent activities, including nuisance complaints and questions related to open burning within the county. Discussion included differences between in-town and rural burning regulations, prohibited materials such as asbestos and tires, and coordination with the Iowa Department of Natural Resources when necessary.

**Financial Report:** The Environmental Health financial report was reviewed. No unusual expenditures or concerns were noted. The Board received the report as presented.

**2025 Permits:** Environmental Health reported on 2025 permit activity, noting a continued decline in new permits issued compared to prior years. This trend reflects reduced new construction activity within the county.

**Time of Transfers:** Environmental Health reported an increase in time-of-transfer inspections, indicating a shift toward inspections of existing systems rather than new installations.

## **Public Health Update**

**Financial Report:** The Wayne County Public Health financial report was reviewed. It was noted that approximately sixteen percent of the annual budget had been expended to date and that spending remained on track.

**Director Updates:** The Public Health Administrator provided updates including an overview of the Public Health Foundation Fund. The fund balance was reported at approximately \$122,791.78, largely comprised of donations and memorial contributions. Discussion focused on honoring donor intent and utilizing funds to support food security and personal care needs in Wayne County, including Meals on Wheels and potential alternative food assistance options.

**Closed Session**

A motion was made by Chris Moore and seconded by Chuck McCullough to enter closed session pursuant to Iowa Code §21.5(1)(i) for discussion of the Public Health Administrator's job description, performance, and compensation. A roll call vote was taken as follows: Wells – aye; Moore – aye; Devore – aye; Housh – aye; McCullough – aye; Whitney – aye; McCart – absent. The motion carried. The Board entered closed session at 10:02 a.m.

A motion was made by Chris Moore and seconded by Brenda Devore to return to open session. The motion carried unanimously. The Board returned to regular session at 10:23 a.m.

**Discuss/Approve Susan Moore's position/hours/compensation**

Following return to open session, the Board discussed and considered the Public Health Administrator's position, hours, and compensation. A motion was made by Chris Moore and seconded by Brenda DeVore to approve Susan Moore's compensation in the amount of \$83,000 annually, with 55 percent funded by Public Health and 45 percent funded by Emergency Management, to designate the position as exempt from overtime, and to approve use of a county vehicle as part of the position. The motion carried unanimously.

**Other Business**

None

**Public Comments**

None


**Meeting**

Next BOH meeting: January 20, 2026 @ 9:00 am

**Motion to Adjourn**

Joel Wells motioned to adjourn. Motion seconded by Chris Moore. All in favor. Motion carried at 10:40 am.

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Board of Health Chair  Date 