Wayne County Board of Health Special Meeting Minutes

June 29, 2026 ay 7:00am
Wayne County Public Health
105 N Lafayette St, Corydon, IA 50060

Members Present in person: Dr. Joel Wells, Chris Moore, Brenda DeVore, Chuck McCullough, Dr. Lucas Whitney, Dorene McCart, Cindy Salsberry, ARNP

Members Absent: None

Staff Present: Susan Moore, Jessica Hysell

Guests: None

Call to Order

The meeting was called to order by Wells at 7:02 am.

Approval of Agenda

The agenda was reviewed. Chuck McCullough made a motion to approve the agenda. Dorene McCart seconded the motion. Motion carried unanimously.

Public Comments

None.

Discussion and Action: Clark County Public Health Services:

Susan Moore presented a proposed 28E agreement to provide administrative public health services for Clarke County following the termination of its contract with Warren County. S. Moore explained that Clarke County is requesting limited public health services, including public health administration, communicable disease investigation, grant administration, immunization services, and emergency preparedness support. She reported that Clarke County anticipates needing an administrator primarily for oversight and compliance responsibilities, with nursing staff available periodically for immunization clinics.

S. Moore reviewed Iowa's upcoming public health regionalization initiative and discussed how serving neighboring counties could strengthen Wayne County Public Health's position as a potential regional hub. She explained that the agreement would provide experience managing multi-county services while potentially increasing Wayne County's competitiveness for future state funding opportunities. Board members also discussed concerns regarding how regionalization may impact funding and services for rural counties.

The Board reviewed Clarke County's current public health operations, staffing challenges, and expectations under the agreement. Discussion included the proposed flat-fee reimbursement structure, administrative overhead, mileage reimbursement, contract length, termination provisions, and language addressing additional compensation should services extend beyond the agreed scope or in the event of a public health emergency.

Cindy Salsbery expressed concerns about expanding services beyond Wayne County while the future of public health regionalization remains uncertain. She emphasized that the Board's primary responsibility is to Wayne County residents and questioned whether the potential benefits outweighed the additional workload and long-term commitments. Salsbery also expressed concern about overextending staff, particularly the Public Health Administrator, and encouraged the Board to carefully consider the department's long-term capacity before assuming responsibility for another county. Other Board members discussed both the opportunities and potential risks associated with the agreement, noting that the proposed contract included a one-year term and a 60-day termination provision if circumstances changed.

Following discussion, Chris Moore made a motion to approve the proposed 28E Agreement with Clarke County for Public Health Services. Chuck McCullough seconded the motion.

A roll call vote was taken as follows: McCart – aye; C. Moore – aye; McCullough – aye; Salsberry – nay; Whitney – nay; Wells – abstained. Motion carried.

Discussion and No Action – WCPH Transportation

Chris Moore initiated discussion regarding future transportation needs should Wayne County begin providing services in Clarke County. Discussion focused on whether purchasing or leasing a county vehicle may be more cost effective than continued employee mileage reimbursement. Board members discussed vehicle availability for nursing staff, employee safety, liability considerations, fuel costs, and long-term fleet planning. S. Moore was asked to gather additional information regarding vehicle purchase and lease options, associated costs, and possible funding sources for future Board consideration. No formal action was taken.

Discussion and No Action – WCPH Employee Compensation

Susan Moore discussed current administrative responsibilities requiring 24-hour availability, including Medicare home health on-call requirements, communicable disease response, emergency preparedness, and Emergency Management responsibilities. S. Moore explained that when she assumed Emergency Management duties, her previous on-call stipend was discontinued even though after-hours responsibilities continued and have expanded to include two counties under the proposed agreement.

S. Moore requested consideration of reinstating an on-call stipend at $2.00 per hour for after-hours availability and also requested a $1.00 per hour wage increase for Administrative Assistant Jessica Hysell and Billing Specialist Ashley Miller in recognition of increased administrative responsibilities related to grant management, billing, contracts, and support of additional county operations. S. Moore explained that the proposed increases could be supported through additional revenue generated by the Clarke County agreements.

Board members discussed on-call compensation, salary structure, emergency management responsibilities, employee workload, budgeting, and the need to ensure compliance with county personnel policies. Members also discussed succession planning, administrative support, and the importance of ensuring adequate backup coverage for after-hours responsibilities.

Following discussion, no formal action was taken. The Board agreed to table the discussion until the next meeting and requested additional information regarding the proposed compensation structure. The Board also agreed that, if approved at the next meeting, any compensation adjustments would be backdated to July 1.

Meeting

Next BOH meeting: July 13, 2026 @ 7:00 am

Motion to Adjourn

Brenda DeVore motioned to adjourn. Motion seconded by Lucas Whitney. All in favor. Motion carried at 8:16 am.

Joel Wells DO   7-13-26

Board of Health Chair   Date