

Board of Health Meeting Minutes
Wednesday January 10.2024

Dr. Wells called the meeting to order at 9:37 am. Present were Penny Feters, Jill Housh, Chris Moore, Dorene McCart, Brenda DeVore, Chuck McCullough, Dr. Joel Wells, Shelley Bickel, Michelle Dooley, and Charlotte Van Fleet.

Dr. Wells asks the group to introduce themselves and tell the group a little bit about themselves.

Jill H. made a motion to appoint Dr. Joel W. as Chairperson of the new Board of Health. The discussion was when the board of supervisors appointed the new board of health, Dr. Joel W., and Dorene M., would be on a one-year term, Penny F., and Jill H. 2-year term, Chuck M, Brenda D., and Chris Moore on a 3-year term. Dorene M. seconded the motion. All in favor. Motion carried.

Chris M. made a motion to appoint Dorene M. as Vice Chairperson. Jill H. seconded the motion. All in favor. Motion carried.

Dorene M. made a motion to appoint Brenda DeVore as Secretary. Chris Moore seconded the motion. Discussion was Dr. Joel Wells would like Charlotte V. to take the minutes at the meetings. All in favor. Motion carried.

The Board of Health members signed the conflict-of-interest statement and the board member code of ethics.

Brenda D. made a motion to approve the agenda. Chris M. seconded the motion. All in favor. Motion carried.

Chris M. made a motion to approve the minutes of November 15, December 27 and 28, 2023. Dorene M. seconded the motion. All in favor. Motion carried.

Dorene M. made a motion to approve the consent agenda. Discussion was November through February 24 with no changes and two revised policies updated. Penny F. seconded the motion. All in favor. Motion carried.

Shelley B. reviewed Environmental Health Data information that David Rhodes worked on from November 4, 2023 through December 31, 2023 to the board and reviewed the budgeted financial report for the next fiscal year 24-25. No motion on budget. Shelley informed the board that David R. office has moved to Public Health basement effective January 5, 2024.

The board reviewed the public health financials for December 31, 2023, revenue, and expenses and 2024/2025 financial budget projections that is due on Friday, January 12, 2024. The board will have to revise later. The discussion was budget, insurance, hours, and employees' wages.

Shelley updated the board on Vision Project, WIC relocation, COVID funds, Fresh Conversations, First Aid Kits to all the schools in Wayne County.

Dorene M. made a motion to Amend the Local Public Health Grant to add screening to non-population health activities and \$ 10,000 for non-population health. and move \$ 3000.00 to line-item population health item and budget for grant changes to \$ 19,480. Chris M. seconded the motion. All in favor. Motion carried.

The board set up committees so they could bring back the information to the next meeting so they can take steps to merge the two agencies. Holly A. and Shelley B. is to bring a letter to give each client with WCHCAA about transitioning on a merger of both agencies and clients will also need a release of information signed so that WCPH can look at their charts and names of clients and have aides take them to the clients. Al Wilson, county attorney is working on steps to dissolve WCHCAA. Dorene M. is to make an inventory of assets (financial, contracts, expected revenue, cash, debts). Dorene M., Brenda D. and Michelle will work on a budget. Holly A. and Linda Stanley will go through the waivers. Shelley B. is to get a list of jobs description that will be able to run both agencies. Penny F. and Chris M. are to work on wages and hours and make up a contract for the board to look over and decide to offer it to Shelley B.

The next meeting will be @ the Wayne County Development/Foundation office. on Monday January 22, 2024 @ 8:30 am. Brenda D. made a motion to adjourn @ 11:45 am and Jill H. seconded it. All in favor. motion carried.

W. Wells

Board of Health Chair

1-22-24

Date