

RESOLUTION 07-06-2018

A Resolution pertaining to the bid process and the advertising for sealed bids by all Wayne County Departments.

Whereas: In the Annual Audit, a review of all expenditures of \$1,500.00 made to County Employees, Board and Commission Members and all related parties requires an additional review for conflict of interest, and;

Whereas: The Code of Iowa provides a guideline for sealed bid process, and;

Whereas: The Wayne County wishes to develop a policy procedure for advertising for sealed bids for the various projects and supplies that are required for general operation and maintenance, and;

Whereas: The Wayne County Board of Supervisors would like to be aware of all projects and purchases and;

Therefore, Be It Resolved: By the Wayne County Board of Supervisors, that each Office and Department will notify them of any project or purchase that exceeds \$1,500.00 in advance of said purchase or approval of work, where tax dollars are involved, and;

Be It Further Resolved: By the Wayne County Board of Supervisors, that after each notification they will review with each Department Head or Office Director, to determine if any further action will be required, and;

Be It Further Resolved: By the Wayne County Board of Supervisors, that no contract or order will be approved from an Employee, Employee Family Member or Board or Commissioner Member or related parties without sealed bids, which have been published as required by Iowa Code and opened by the responsible Board or Commission in an open public session.

Dated and approved this 16th day of July, 2018, at Corydon, Iowa.

David Potts Chairperson

[Signature] Member

[Signature] Member

Attest: Sammy Clark County Auditor

Michelle Dooley

From: Jamie Reuter <Jamie.Reuter@auditor.state.ia.us>
Sent: Wednesday, May 08, 2019 11:23 AM
To: Michelle Dooley
Subject: Re: Elevator quote

The only bid requirements for County's are for vertical and horizontal infrastructure. Found https://iowadot.gov/local_systems/publications/bid-and-quote-thresholds These are updated annually and have a lot of useful information on what needs to be bid and doesn't. In this case repairs probably wouldn't qualify and the amount is below the bid threshold level of \$100,000.

Now that just relates to the Iowa Code. If you have a policy for your county that has more restrictions than that, you must follow your county policy. Not too many Counties I go to have a purchasing policy in place.

Hopefully that helps,

Jamie T. Reuter

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The Auditor of State website is <http://auditor.iowa.gov/>.

>>> Michelle Dooley <mdooley@waynecountyia.org> 5/8/2019 11:13 AM >>>

Hello Jamie,

Quick question:

Our elevator is needing repairs done regarding the door closures.

We are in a maintenance agreement with Kone Elevator until May of 2022.

Kone provided a quote for the repair; totaling \$31,150 for materials & labor.