

Wayne County Board of Supervisors

Meeting of the Wayne County Board of Supervisors was held on the 22nd day of March 2021, in the Conference Room of the Wayne County Courthouse, Corydon, Iowa, pursuant to notice duly given in compliance with Iowa Code Section 21.4. The Board noted due notice of meeting subject to said Code Section.

Present were David Dotts, Don Seams, Tom Swearingin; members of the Board, Jen Reed, Caleb Housh, Jack Reed, Aaron Hoelting, James Pollak, Sue Ruble, Angie Horton, David Rhodes, Joella Perry, Steve Preader, Bill Byrns, Randy Zerr and Michelle Dooley.

The Corydon Times Republican live streams Board of Supervisors regular session meetings on their facebook page.

Unless otherwise noted, all motions were approved unanimously by all Board members present.

Dotts called meeting to order at 9:00AM and took roll call.

Pledge of Allegiance

TSwearingin made motion to approve the March 22, 2021 agenda, seconded by Seams.

Seams made motion to accept and approve March 8, 2021 minutes, seconded by TSwearingin.

TSwearingin made motion to accept and approve claims for March 22, 2021 as presented, seconded by Seams.

Seams made motion to approve March 19, 2021 payroll as presented, seconded by TSwearingin.

Caleb Housh, Mayor of Seymour was present to request the Board of Supervisors to deed 5 properties with outstanding taxes owed over to the City of Seymour for a fee of \$10 each. TSwearingin made a motion to assign Certificate numbers 15-0511(12140G402002), 15-0512(12140H429004), 15-0513(12140H429003), 15-0514(12140G408002) and 19-0504 (12140G408003) over to the City of Seymour, seconded by Seams. Abatement of Taxes will occur at a later date.

Dotts read Resolution 21-23 (FY22 Budget)

WHEREAS: upon due and proper notice, published in accordance with law, said Proposed FY22 Wayne County Budget was set for public hearing March 8, 2021 at 9a.m. in the Wayne County Courthouse Basement Conference Room, Corydon IA and residents and taxpayers were given the opportunity to present written or oral comments in regard to the proposed budget.

WHEREAS: The Board of Supervisors of Wayne County, Iowa, held Public hearing Monday, March 8, 2021 at 9:00 a.m., Boardroom, Courthouse, Corydon, IA and reviewed the Purposed FY22 Wayne County Budget, for the fiscal year July 1, 2021 to June 30, 2022.

WHEREAS: The FY22 Wayne County Budget been submitted and proposed, is hereby approved and adopted for fiscal year July1, 2021 to June 30, 2022 with the decrease in expenditures in Service 8 & 9.

THEREFORE, BE IT RESOLVED: by the Board of Supervisors of Wayne County, Iowa that the FY22 Wayne County Budget is approved and adopted as entered with the Department of Management.

TSwearingin made a motion to approve Resolution 21-23, seconded by Seams.

Dotts read **RESOLUTION 21-24** (Appropriations for FY22)

A Resolution authorizing the appropriations for expenditures for the various county offices for the fiscal year beginning July 1, 2021.

Whereas: The Wayne County Board of Supervisors at the public meeting held Monday, March 22, 2021 did approve the FY22 Wayne County Budget for the fiscal year beginning July 1, 2021.

Whereas: The Wayne County Board of Supervisors did publish and hold a Public Hearing regarding the FY22 Wayne County Budget.

Therefore, Be It Resolved: by the Wayne County Board of Supervisors that the appropriations for expenditures during the fiscal year 2021-2022, (Section 331.434(6), Code of Iowa) be approved for such amounts as deemed necessary for each County Office. The appropriations are as follows:

Department/Offices	FY22 Budget Appropriations	Department/Offices	FY22 Budget Appropriations
Board of Supervisors	552,213	Environmental Health	103,500
Auditor	269,700	Social Services	57,003
Treasurer	248,146	Medical Examiner	11,500
Attorney	122,002	District Court	10,000
Sheriff	2,448,063	County Libraries	22,952
Environmental Programs	38,500	Development	43,289
Recorder	183,142	General Service	293,700
Watershed	2,500	Data Process	237,500
County Farm	10,000	Chemical Dependency	12,000
Civil Service	2,000	Mental Health	267,036
Secondary Roads/Engineer	6,035,750	Probation Office	18,500
Veterans Affairs	88,115	New Venture	276,800
Conservation	261,066	Operating Transfers to Sec Rds	831,315
Public Health	639,090	Total Appropriations	\$13,085,382

Seams made the motion to approve the Resolution 21-24, seconded by TSwearingin.

Dotts read **RESOLUTION 21-25 (Local Effort for Secondary Road Fund)**

A Resolution authorizing the transfer of money to the Secondary Road Fund as approved in the budget for the fiscal year 2021-2022.

Whereas: It be desired to authorize the Auditor to periodically transfer sums from the General Basic Fund and the Rural Service Basic Fund to the Secondary Road fund during the 2021-2022 budget year, and;

Whereas: Said transfers must be in accordance with Section 331.432(1)a & b of the Code of Iowa, as follows;

Section 1. The Total maximum transfer from the Rural Service Basic Fund for the fiscal year beginning July 1, 2021, shall not exceed that of \$763,809.

Section 2. The Total maximum transfer from the General Basic Fund for the fiscal year beginning July 1, 2020, shall not exceed that of \$65,167.

Section 3. The Total maximum combined transfer is \$831,315

Section 4. Within ten (10) days of being notified of the apportionment of current property taxes, state replacements against the levied property taxes, mobile home taxes, military replacements against the Rural Service Basic Fund and General Basic Fund, the Auditor shall order a transfer from said funds to Secondary Road Fund.

Section 5. The amount of transfer required by Section 1 & 2 shall be equal to the apportionment made under Section 4 multiplied by the ration of said fund's total current property tax levy, total mobile home taxes, total military service tax credit replacements, and total livestock credit replacement.

Section 6. Notwithstanding the provisions of Section 1 & 2 of this resolution total transfers to the Secondary Road Fund shall not exceed the amount specified in Section 3.

Section 7. Notwithstanding the provisions of Section 1 & 2 the amount of any transfer shall not exceed available fund balances in the transferring fund.

Section 8. The Auditor is directed to correct her books with said operating transfers are made to notify the Treasurer and County Engineer of the amounts of said transfers.

TSwearingin made a motion to approve Resolution 21-25, seconded by Seams.

TSwearingin made a motion to go into closed session per Iowa Code Section 20.17(3) with Jack Reed to discuss Union Negotiations, seconded by Seams.

Seams made a motion to come out of close session, seconded by TSwearingin.

Jack Reed, Iowa Negotiating & Consulting Services (INCS) stated that the Secondary Roads Union and the County has reached an agreement with 2.75% increase for the next 2 years beginning July 1, 2021.

TSwearingin made a motion to accept and approve the 2.75% increase agreement, seconded by Seams.

Reed also informed the Board that he has been working on several employee situations over the last several months and those issues are ongoing.

Reed reminded the Board that he had requested to be included in communications initiated by the Engineer's office when dealing with HR issues and stated that is not currently happening, and Reed is again asking to be included in those communications.

Reed also communicated that his legal counsel is reviewing the Drug and Alcohol Testing Policy in the County Handbook and therefore reviewed the policy for Engineer's Office/Secondary Roads as well and gave a handout of the 7 areas of concern with the C.J. Coor DOT Employee Drug & Alcohol Testing Policy. TSwearingin asked Reed about rewriting the policy for the Engineer's Office. The Board will discuss with the Engineer and get back with Reed about how to move forward.

Bill Bryns stated this is severe weather week and that there will a tornado drill in the days to come.

Wayne Community Foundation Grant application needs to be submitted before April 1st, 2021. Bryns gave an update of the CARES ACT funds of \$113,289.60 has been deposited and he gave a recap of the Covid Expenses paid out to date totals \$61,293.06.

Breakdown of expenses:

Treasurer's Office	\$ 457.13	Glass for Treasurer's Office	\$ 2,415.23
Secondary Roads	\$ 622.75	David Rhodes Wages	\$ 700.00
Recorder's Office Glass	\$ 3,250.00	Plexi Glass	\$ 407.99
Cleaning Supplies	\$ 225.28	Leave Hours associated w/COVID	\$27,181.20
Aaron Hoelting Wages	\$ 6,428.31	Drop Box	\$ 1,600.00
EMA Wages, Mileage, Storage	\$18,005.17		

Current unspent balance approximately \$52,000.

The CARES ACT Funding that was received the 1st round totaling approximately \$81,000 went to Wayne County Public Health. Bryns requested the Board to consider using an additional \$12,000 plus the \$18,000 to approve a new vehicle for EMA/911. There was discussion that Shelley Bickel, Public Health Director could utilize the current pickup used by EMA/911. TSwearingin suggested some different uses of the remaining unspent balance.

Randy Zerr, Engineer is working on the 5-year plan with the DOT along with the Budget. There was discussion also requesting Zerr to follow-up with Jack Reed regarding the Drug & Alcohol Testing Policy. Zerr stated when time allows.

Dave Rhodes, Environmental Health is requesting an amendment to Ordinance #204 Wayne County On-Site Wastewater Treatment and Disposal System regarding Contractor Requirements Section V):

Contractors installing or repairing a private wastewater sewage system must have \$15,000 bond with the county, a current license and be registered with the Iowa Workforce. The purpose of this section is to promote and encourage quality public health and sanitation and good engineering practices with Wayne County. Wayne County recognizes the need for properly permitted private sewage disposal systems that are approved and certified by trained professionals. Wayne County Board of Health and Wayne County Supervisors will establish and enforce compliance with this ordinance and Chapter 567-69 of the Iowa Administrative Code.

The Board of Health has approved this amendment and it must be read three times in order amend the current ordinance. Seams questioned Rhodes about restricting homeowners from doing the work themselves. Seams also wanted to make sure that Wayne County is following the law. Rhodes expressed that putting in a proper sewer system does take time and training and that Wayne County is able to enforce stricter laws than laws already set by the State of Iowa. Dotts read the amendment and the 2nd reading of the amendment will be done at the Regular Scheduled meeting held on April 5, 2021.

Several contractors already have met these requirements.

Steve Preader, Iowa Public Employer Pool (IPEP) President was present to visit with the Board regarding the employee health program. Wayne County's relationship with IPEP over the last 10 years and the savings that Wayne County has benefited from over the years. The short-term goal is to save additional money on health benefits while still offering great benefits. The challenge is controlling the future renewal premiums while building the partial-self fund account that allows the county to buy a higher deductible/out of pocket policy. Premiums, Claims & Administration cost are the driving factors when determining monthly premiums. Preader pointed out the IPEP experienced 10 claims that paid out over \$100,000. Wayne County 3-year Loss Ratio is 96.70%. Wayne County's average age is 47.3 which is the highest in the pool. The Wayne County 10-year renewal average is 6.8% and the national trend renewal premium is 10%. Preader originally presented a premium increase of 12.8% for the base plan. After going back to the office and reviewing the different options Preader presented an option of increasing the co-pay for prescriptions. This adjustment would be aggressive and would generate a savings of approximately \$62,000 for the county and Preader pointed out that Wayne County is running hot on claim payouts. This option Preader presented would cost the county approximately \$858,843 but if there is no change the premium cost would be \$921,677. (This cost includes partial-self funding that is still County Funds held and managed by Employee Benefit System (EBS) for paying down deductibles and maximum out of pocket expenses.) Dooley stated that increasing prescriptions co-pays would pass cost on to employees and she reminded the Board that they have always felt strongly about not taking benefits away from employees. TSwearingin and Seams went on to have a discussion regarding the Union Contract agreement and making sure that the County keeps their word in the contract and not changing health benefits offered. Dotts asked about other options and Preader stated that most prescriptions are the 1st Tier which are generic prescriptions. Preader says that premiums could stay at a 0% increase while still offering the same benefits by working with United Health Care by turning the dials and offer more platforms bought by the county. The Board requested Preader to get a premium with keeping all benefits as comparable to the current benefits. Seams made a comment that Employee Health Benefits are going to be over a million dollars in the next couple of years looking at the history of premiums.

Joella Perry, VA Director & Angie Horton, Recorder presented an update from the sign committee for updating signs for the courthouse. Committee members are Perry, Horton, Seams & Dooley. Seams has created floor plans to be posted on each floor clearly identifying offices, AED equipment and exits. The signs would identify offices and services and would be uniform throughout the courthouse. The overall project cost is between \$1,500 to \$2,200. Seams made a motion to approve the sign committee to proceed forward with the project, seconded by TSwearingin. Perry is wanting to use VA Allocations to present a monitor to display county information where the directory is currently located.

Aaron Hoelting, Courthouse Maintenance presented the quote from Yates and Yates to replace the west entrance/exit doors of the courthouse and to replace the double doors on the 2nd floor. Currently the doors on the 2nd floor are locked with a chain and padlock which is a safety hazard. The replacement doors will have Panic Bars for easy exiting. There was discussion regarding how the west entrance/exit doors were locked during the Covid-19 pandemic with a U-shaped metal strap which still allowed the ability to exit the building in an emergency. Dooley also reminded the Board that Karr Tuckpointing is working on the exterior building which is going to be paid in the fiscal year. Hoelting will get a new quote to include the 3rd door. Seams made motion to table the doors until a new quote is received, seconded by TSwearingin.

TSwearingin made a motion to retain Mike Beckner and Tom Dent and to appoint Denise Becker to the Judicial Magistrate Appointment Board for 6-year terms, seconded by Seams.

Al Wilson recommended Russ Danielsen be appointed to the Civil Service Commission. TSwearingin made a motion to appoint Russ Danielsen, seconded by Seams.

Dooley requested the Board to consider and approve Resolution 21-26 allowing Dotts to sign the 28E agreement allowing Wayne County to join the Iowa Precinct Atlas Consortium, which offers electronic poll books since the Secretary of State is now longer offering Electronic Express Pollbooks.

Dotts read RESOLUTION 21-26

RESOLUTION AUTHORIZING THE CHAIR TO SIGN
THE 28E AGREEMENT FOR IOWA PRECINCT ATLAS CONSORTIUM

WHEREAS, the purpose of the agreement is to provide an organizational structure to purchase a copyright license for distribution and use of Precinct Atlas within the State of Iowa; and,

WHEREAS, authority for this agreement is contained in Chapter 28E of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Wayne County Board of Supervisors to authorize the Chair to sign the 28E Agreement for Iowa Precinct Atlas Consortium.

TSwearingin made a motion to approve Resolution 21-26, seconded by Seams.

Dooley requesting authority to setup a new Fund for the Pioneer Cemetery Fund. Seams made a motion to authorize Auditor Dooley to setup a new Pioneer Cemetery Fund, seconded by TSwearingin.

The February Report for the Sheriff's Office was presented. Deposits were \$6,608.64. Seams made a motion to accept and approve the Sheriff's February Report, seconded by TSwearingin.

The February Report for the Clerk of Court was presented. Deposits were \$696.43. TSwearingin made a motion to accept and approve the Clerk of Court's February Report, seconded by Seams.

Board of Supervisors Meetings

All supervisors attended the March Department Head/Elected Official Meeting.

TSwearingin attended Conservation meeting. Conservation is getting ready for spring and may open the parks up early.

Dotts had 2 meetings scheduled but both were canceled.

Seams attended a Wayne County Home Care Meeting and ISAC Spring Conference by Zoom. Seams also attended the Executive Board meeting for the Local Iowa Workforce Development. Seams reported that members of the Executive Board had visited the Local Workforce Development facility in Marshalltown. They were impressed with the facility and the work being done for our area there. He also mentioned that there is a similar facility in Ottumwa.

Public Comments:

James Pollak asked why the Treasurer's Office is still closed to the public when Polk County offices are open. TSwearingin referred Mr. Pollak back to the Treasurer's office. Pollak also expressed that he incurred a penalty because deadlines were not met. Dotts also reminded that KSwearingin is an elected official, and she does not work for the Board. All elected officials are independent and work for the residents of Wayne County. Joella Perry asked about looking at other health insurance options for employee benefits. Seams stated that Ryan Berven would be visiting Wayne County to discuss other options through ISAC.

Sue Ruble agreed that a closed door is not good for any county office. Ruble asked for confirmation that the Treasurer's office is closed during the lunch hour. Dooley respond "yes". Ruble also asked if any other county offices are closed over the lunch hour. Engineer's Office is also closed for a ½ hour lunch and that office is under the control of the Board. Ruble discussed that the plans for the Treasurer's remodel should have been reviewed by the Board prior to the project being completed and so they are partially responsible for the current situation. Outsourcing tax statements are a very tedious job and there should not be an issue for outsourcing. Ruble wanted to thank the Board for respecting her enough to listen to her comments and including them in the official minutes. Also, Ruble wanted to remind the Board that the majority of employees are also taxpayers of Wayne County.

Dooley also wanted to mention that the public notice will be published in the Times Republican for the Special Election held on April 27th, 2021 to fill a vacancy for the City of Corydon.

Claims Paid March 22, 2021

AGRILAND FS INC	FUEL/911	282.10
ALEXANDER, KELLEY	MILEAGE/PHN	96.00
ALLERTON LUMBER COMPANY	SHOP/SEC RDS	38.73

ALLIANT ENERGY-IP&L	UTILITIES/SHERIFF	7,365.04
ARGETSINGER, LUANN	MILEAGE/VA	22.00
B & D AUTOMOTIVE, (CARQUEST OF HUMESTON)	PARTS86/SEC RDS	2.78
BICKEL, SHELLEY	MILEAGE/PHN	240.00
BUTTZ, DEIDRE	MILEAGE/NV	148.50
CANTERA AGGREGATE, LLC	ROCK/SEC RDS	21,837.66
CARQUEST OF CORYDON	MAINT/CTYD	42.59
CENTURY LINK	SERVICE/911	381.32
CFI SALES INC	TIRES/SEC RDS	13,268.70
CHARITON TRUE VALUE	RENTAL/CONSERVATION	45.00
CITY OF LINEVILLE	TRANSFER JURISDICTION/SEC RDS	180.14
CLARKE COUNTY SHERIFF'S OFFICE	SERVICE/JV	12.00
CLARKE ELECTRIC COOP	UTILITIES/CONSERVATION	174.93
COMMERCIAL BAG & SUPPLY CO	SHOP/SEC RDS	405.90
CORYDON POSTMASTER	POSTAGE/ATTONERY	110.00
DBL EAGLE THERAPY SERVICES LLC	SERVICE/PHN	1,860.00
DECATUR COUNTY SHERIFF	SERVICE/SHERIFF	180.00
DH PACE COMPANY	SHOP/LABOR/SEC RDS	2,073.15
EMPLOYEE BENEFIT SYSTEMS	ADMIN FEE/BOS	50.00
GAMBLE'S	SUPPLIES/NV	29.99
GASSMAN, ROB	SERVICE/GEN RELIEF	150.00
GRADIENT9 STUDIOS	WEBSITE/PHN	2,857.00
GRAND RIVER MUTUAL TELEPHONE C	SERVICE/911	305.54
GREAT WESTERN BANK-VISA	SUPPLIES/EMC	2,319.25
GRUNDY ELECTRIC COOP	UTLITIES/CONSERVATION	66.75
HILLYARD/DES MOINES	SUPPLIES/CTHSE	12.93
HOLMES TILING INC.	SNOW REMOVAL/SHERIFF	380.00
HOTSY CLEANING SYSTEMS INC	SHOP/SEC RDS	89.30
HOUSBY HEAVY EQUIPMENT, LLC	PARTS27/SEC RDS	1,804.46
HUMESTON TIRE & REPAIR	TIRES/SHERIFF	759.88
HY-VEE FOOD STORES	SUPPLIES/PHN	329.14
IOWA OFFICE STATE MEDICAL EXAM	AUTOPSY/MED EX	2,027.00
IOWA PRISON INDUSTRIES	ADDRESS SIGN/911	25.10
ISAC	MTG(DS)/BOS	175.00
KOHL WHOLESALE	PROVISIONS/SHERIFF	2,957.17
LOCKRIDGE INC	SHOP/SEC RDS	80.97
MAINSTAY SYSTEMS INC	BATTERY	95.00
MARKO'S DISTRIBUTING INC	REPLACEMENTS/SHERIFF	
MEDIACOM	PROVISIONS/SHERIFF	266.94
MIDDLEBROOK, MELINDA	SERVICE/NV	181.29
MIDWEST ALARM SERVICES	CELL/MILEAGE/MH	42.00
MIDWEST OFFICE TECHNOLOGY INC	ANNUAL INSP/CTHSE	1,533.84
MIDWEST SANITATION & RECYCLING	SERVICE/NV	259.24
MIDWEST WHEEL	SERVICE/NV	164.00
MOORE, SUSAN	SHOP/SEC RDS	360.65
NICHOLAS EMERSON, DBA, SECOND DRAWER DOWN	MILEAGE/PHN	94.00
NORRIS QUARRIES, LLC	DOORS/VA	1,260.00
QUILL CORPORATION	ROCK/SEC RDS	7,079.22
	CUSTODIAL SUPPLIES/SHERIFF	114.89

RACOM CORPORATION	SERVICE/SHERIFF	421.00
RATHBUN REGIONAL WATER ASSOC	SERVICE/GEN RELIEF	148.44
RICHARD COUCHMAN, DBA: COUCHMAN APPRAISALS	APPRAISAL-LIBERTY RD/SEC RDS	700.00
RODS AUTO INC	SERVICE/SHERIFF	87.00
SCANTRON TECHNOLOGY SOLUTIONS	FIREWALL/PHN	817.47
SCC NETWORKS	SERVICE/911	966.62
SEYMOUR HERALD, THE	PROC/NOTICES	858.76
SHELTON, JENNIFER	MILEAGE/PHN	182.00
SHIVVERS FAMILY LLP	SERVICE/SANITATION	500.00
SMITH WELDING SUPPLY, S J	WELDING/SEC RDS	527.27
SNOW, TERRY	MILEAGE/VA	22.00
SOUTHERN IOWA OIL	DIESEL/OIL/SEC RDS	24,786.20
STAGGS, HUBERT	MILEAGE/VA	25.00
THE DES MOINES REGISTER	SUBSCRIP/SHERIFF	22.00
TRAVIS MECHANICAL	SERVICE/SHERIFF	2,040.00
ULINE	SUPPLIES/CONSERVATION	195.00
WALLACE JR, RON	MILEAGE/PHN	52.00
WASH-ECLAIR	SERVICE/SHERIFF	35.00
WAYNE COUNTY HOSPITAL	SUPPLIES/PHN	986.35
WAYNE COUNTY HOSPITAL CLINICS	SAFETY/SEC RDS	36.00
WAYNE COUNTY NEWSPAPERS	NOTICE/911	302.75
WILSON, ALAN M.	SUPPLIES/ATTORNEY	7.00
XEROX FINANCIAL SERVICES	SERVICE/SHERIFF	128.25
	GRAND TOTAL	108,483.20

There being no further business, the next regular session meeting of the Wayne County Board of Supervisors will be held on the 5th day of April 2021, at 9:00AM in the Wayne County Courthouse Conference Room.

Seams made motion to adjourn at 11:14AM, seconded by TSwearingin.



 David Dotts, Chairperson

Attested 

 Michelle Dooley, Auditor

