

# Wayne County Board of Supervisors

Regular Scheduled Meeting of the Wayne County Board of Supervisors was held on the 1st day of July 2022, in the Conference Room of the Wayne County Courthouse, Corydon, Iowa, pursuant to notice duly given in compliance with Iowa Code Section 21.4. The Board noted due notice of meeting subject to said Code Section.

Present were David Dotts, Tom Swearingin, Don Seams members of the Board, Ericka Graves, and Michelle Dooley.

The Corydon Times Republican live streams the Board of Supervisors regular session meetings on their Facebook page. **Unless otherwise noted, all motions are approved unanimously by all Board members present.**

Dotts called the meeting to order at 9:02AM and took roll call.

Pledge of Allegiance

Swearingin made a motion to approve the July 1, 2022, agenda with additions: Situs Cultivation LLC (Reassignment of tax certificate) & Resolution 23-11, seconded by Seams.

Seams made a motion to approve the July 1, 2022, claim set, seconded by Swearingin.

No public comments regarding agenda items.

East Penn requested approval for a contract amendment.

RECIPIENT: East Penn Manufacturing Co.

CONTRACT#: 18-DF/TC-052

AMENDMENT#: 2

EFFECTIVE DATE: June 17, 2022

THIS CONTRACT AMENDMENT is made by and among the IOWA ECONOMIC DEVELOPMENT AUTHORITY, (hereafter "IEDA"), 1963 Bell Avenue, Suite 200, Des Moines, IA 50315, an agency of the State of Iowa, East Penn Manufacturing Co. ("Recipient"), 102 Deka Road, PO Box 147, Lyon Station, PA 19536, and Wayne County ("Community"), 100 N. Lafayette St., PO Box 435, Corydon, IA 50060.

WHEREAS, Recipient, has requested that the Project Completion Date be extended.

WHEREAS, the IEDA BOARD approved an extension, effective as of the Effective Date stated above, and

NOW, THEREFORE, the Contract referenced above is amended as follows:

1. REVISION OF EXHIBIT D "JOB OBLIGATIONS." Exhibit D is amended to revise the Project Completion Date. Details of this change are reflected in the attached Revised Exhibit D which is hereby incorporated by this reference and made a part of this Contract Amendment.

EXHIBIT D - JOB OBLIGATIONS Updated on 6/17/2022

Community: Wayne County

Contract Number: 18-DF/TC-052

This Project has been awarded Project Completion Assistance and Tax Incentives from the High Quality Jobs Program (HQJP) - Tax Credit Component, High Quality Jobs Program (HQJP)- Financial Assistance Component. The chart below outline the contractual job obligations related to this Project.

Data in the "Employment Base" column has been verified by IEDA and reflects the employment characteristics of the facility receiving funding before this award was made. Jobs to be retained as a part of this Project must be included in these calculations.

Data in the "Jobs To Be Created" column outlines the new full-time jobs (including their wage characteristics) that must be added to the employment base and, if applicable, statewide employment base as a result of this award.

At the Project Completion Date and through the Maintenance Period Completion Date, the Recipient must achieve, at a minimum, the numbers found in the "Total Job Obligations" column.

Project Completion Date: June 30, 2024	Employment Base	Jobs To Be Created	Total Job Obligation
Maintenance Period Completion Date: June 30, 2026			
Total employment at project location	255	204	459
Average wage of total employment at project location	\$21.16		
Qualifying Laborshed Wage threshold requirement (per hour)	\$15.14		
Number of jobs at or above qualifying wage	250	204	454
Average Wage of Jobs at or above qualifying wage	\$21.30		

Notes re: Job Obligations

1. When determining the number of jobs at or above the qualifying wage, wages will include only the regular hourly rate that serves as the base level of compensation. The wage will not include non-regular forms of compensation such as bonuses, unusual overtime pay, commissions, stock options, pension, retirement or death benefits, unemployment benefits or other insurance, or other fringe benefits.

2. Employment Base includes O "Retained Jobs".

If the Recipient uses or proposes to use a non-standard work week (8 hours a day, 5 days a week, 52 weeks a year including holidays, vacation and other paid leave), check the box below and describe that alternative schedule. The alternative schedule must meet the requirements of 261 IAC 173.2. ) If the box is checked or if no alternative schedule is provided, IEDA will consider " Full-time Equivalent (FTE) Job" to mean the employment of one person for 8 hours per day for a 5-day, 40-hour workweek for 52 weeks per year, including paid holidays, vacations and other paid leave.

The Recipient shall use an alternative work week for purposes of its employees described in the Contract. The alternative work week is as follows: [description].

"The company has requested a four-year performance period.

Sufficient Benefits Deductible Requirements

Recipient shall provide Sufficient Benefits with a maximum deductible of \$1,250 for single coverage or \$2,500 for family coverage.

Swearingin made a motion to approve the #2 amendment for East Penn, seconded by Seams.

Dotts read Resolution 23-01; A resolution setting the salaries and wages for the fiscal year beginning July 1, 2022, for all Wayne County Employees.

Be it Resolved by the Wayne County Board of Supervisors; That, the following is a list of wages, hourly rates to be paid to Wayne County Elected Officials, Deputies, Department Heads, Clerks and Employees for the fiscal year beginning July 1, 2022.

EMPLOYEE	Salary	EMPLOYEE	Hourly
RANDY ZERR (Contract Period 04/17/2022-04/16/2023)	114,707.00	DEIDRE BUTTZ	31.35
KEITH DAVIS	79,058.21	Township Trustees & Clerks (per meeting)	30.00
DAN CARPENTER	74,176.74	JEN SHELTON	29.77
BRANDON CARPENTER	69,500.00	SUSAN MOORE	27.50
GARRETT ABEL	67,199.48	KELLEY ALEXANDER	26.25
TYLER MOORE	67,199.48	JEFF BOYCE	25.19
JAMES WILTAMUTH	66,408.90	MAXINE WILLADSON	25.00
CHAD PECK	63,580.65	SHELLEY BICKEL	24.98
BRENNAN BANKS	61,665.41	DENICE GRADELESS	25.00
ANGIE HORTON	59,731.64	JOELLA PERRY	24.47
AMANDA COOPER	59,731.64	KIM GIBSON	24.44
MICHELLE DOOLEY	59,731.64	SHERYL DOTTS	24.44
BENJAMIN SAUNDERS	59,293.66	SUSAN CARPENTER	24.44
MENDY MIDDLEBROOK	57,309.27	DAVID RHODES	23.36
BILL BYRNS	55,534.23	MARK MCCLAIN	22.93

EMPLOYEE	Salary	EMPLOYEE	Hourly
ALAN WILSON	55,524.32	TYLER SPONSLER	22.93
JOSEPH LUND	55,340.75	ROY BENDA	22.31
BRANDON WARD	55,340.75	BRETT DRAPER	22.01
RITA ARNOLD	50,771.89	CHARLIE HENDERSON	22.26
BETH PALMER	47,500.00	DAVID SULSER	22.26
TIENA LEWIS	45,993.36	ERIC HESTON	22.26
KENNY BANKS	45,818.85	HUNTER CLARK	22.26
HALIE SPIDLE	45,641.40	JAMES MCINTOSH	22.26
AARON HOELTING	44,726.29	JEREMY DOOLEY	22.26
JOCELYN ROE	42,409.46	JESSE WOOLLIS	22.26
AMBER ALLEN	42,409.46	JON TROWER	22.26
ASHLEIGH ARNOLD	40,000.00	KENNETH BROWN JR	22.01
BRITTANY SNOW	35,239.28	LARRY TERRELL	22.26
DAVID DOTTS	34,713.01	RANDY CLARK	22.26
DONALD SEAMS	34,713.01	AMBER RODGERS	21.73
TOM SWEARINGIN	34,713.01	AMANDA RICHARDS	21.68
TRINITY BANKUS	18,970.59	AMY TOMETICH	21.68
		BECKY HYSELL	21.68
		CHASE CLARK	21.68
		CHRISTIE HENRY	21.68
		CLAY AUSTIN	21.68
		KAITLYN WILSON	21.68
		KAREN MCKELVY	21.68
		LISA BANKS-CARTER	21.68
		PAIGE MITCHELL	21.68
		SARAH A SHOW	21.68

EMPLOYEE	Salary	EMPLOYEE	Hourly
		SHANNON RITTER	21.68
		TFRESA YOUNG	21.68
		TIM SWAN	21.68
		TIMOTHY BRUCE	20.65
		CHARLOTTE VANFLEET	20.45
		LEA TORMO	18.82
		LINDA STANLEY	17.00
		JESSICA HYSELL	16.81
		RON GUTHRIE	15.07
		ASHLEY HYSELL	15.00
		BAMBI OGLE	15.00
		BEVERLY WREN	15.00
		JAMI CREMEENS	15.00
		KARI CREMEENS	15.00
		VERNON TROWER	12.40
		LINDA ALLEN	11.77

Swearingin made motion to a approve Resolution 23-01, seconded by Seams.

Dotts read RESOLUTION 23-02, A Resolution of current Appointments and Term Dates of the members of the Wayne County, Iowa Veterans Affairs Commission.

**Be it Resolved:** by the Wayne County Board of Supervisors that the following are members of the Wayne County Veterans Affairs Commission:

Jacqueline Green	Term to expire June 30, 2024
Terry Snow	Term to expire June 30, 2025
Hubert Staggs	Term to expire June 30, 2023

Seams made a motion to approve Resolution 23-02, seconded by Swearingin.

Dotts read Resolution 23-03; (Sheriff's Office Reimbursable Mileage Rate)

**WHEREAS** the maximum allowable federal mileage rate as determined by the Internal Revenue Service is adjusted annually and,  
**WHEREAS** it would be in the best public interest for the Wayne County Sheriff's Office to charge the maximum allowable federal mileage rate for county owned vehicles,

**NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED** by the Wayne County, Iowa

Board of Supervisors, that this date met in lawful session, that the Wayne County Sheriff's Office is hereby authorized to charge the maximum allowable federal mileage rate for county owned vehicles as annually determined by the Internal Revenue Service.

Swearingin made a motion to approve Resolution 23-03, seconded by Seams.

Dotts read RESOLUTION NO. 23-04 WAYNE COUNTY, IOWA,

DISSOLVING, CANCELING AND REVOKING RESOLUTION 22-04 AND REPLACING IT WITH TWO SEPARATE RESOLUTIONS

WHEREAS Wayne County, Iowa passed Resolution No. 22-04 and the Wayne County Board of Supervisors, having had time to further review the implementation of said Resolution, have determined that it may be ambiguous and therefore needs to be dissolved, canceled, and revoked, thereby replacing it with two separate Resolutions.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Wayne County, Iowa, as follows:

That Wayne County Resolution No. 22-04 is hereby dissolved, canceled, and revoked and will be replaced with two separate new Resolutions.

Seams made a motion to approve the Resolution 23-04, seconded by Swearingin.

Dotts read **RESOLUTION NO. 23-05 OF WAYNE COUNTY, IOWA,**

**REGARDING REQUIREMENT FOR ANY SERVICES REQUIRED OR PRODUCTS REQUIRED VALUED AT \$1,500.00 OR MORE IN WHICH AN EMPLOYEE OF WAYNE COUNTY, FAMILY MEMBER OF AN EMPLOYEE OF WAYNE COUNTY, BOARD MEMBER OF ANY WAYNE COUNTY BOARDS AND ANY COMMISSIONER FOR WAYNE COUNTY DESIRES TO PERFORM AND/OR SUPPLY, THE SEALED BIDS PROVISION OF THE IOWA CODE SHALL APPLY AND ONLY SEALED BIDS ACCEPTED**

WHEREAS, Wayne County, Iowa has determined that it is in the public interest that for purposes of eliminating any conflict of interest issues, any services required or products required valued at \$1,500.00 or more in which an Employee of Wayne County, family member of an Employee of Wayne County, Board Member of any Wayne County Boards and any Commissioner for Wayne County desires to perform and/or supply, the sealed bids provision of the Iowa Code shall apply and only sealed bids accepted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Wayne County, Iowa, as follows:

That for any services required or products required valued at \$1,500.00 or more in which an Employee of Wayne County, family member of an Employee of Wayne County, Board Member of any Wayne County Boards and any Commissioner for Wayne County desires to perform and/or supply, the sealed bids provision of the Iowa Code shall apply, and only sealed bids shall be accepted.

Swearingin made a motion to approve Resolution 23-05, seconded by Seams.

Dotts read **RESOLUTION 23-06**

A Resolution establishing a policy for a right of way acquisition on Farm to Market and Federal Aid Construction Projects.

The land offer per acre will be set by the Wayne County Board of Supervisors after receiving an appraisal from the chosen Appraiser.

Damages to small, severed tracts of land will be paid for at 75% of the value of the severed tract set by the Board of Supervisors after receiving an appraisal from the chosen Appraiser.

**Fence Payment**

**Woven Wire Fence**

To be removed and installed on ROW line \$100.00 per rod  
(Payment to be made after fence is installed)

**Barb Wire Fence**

To be removed and installed on new ROW line \$80.00 per rod

(Payment to be made after fence is installed)

**Woven Wire Fence**

To be removed only \$20.00 per rod  
(Payment to be made after fence is removed)

**Barb Wire Fence**

To be removed only \$20.00 per rod  
(Payment to be made after fence is removed)

**New Fence**

To be built along ROW lines of severed tracts \$100.00 per rod  
(Payment to be made after new fence is installed)

**No allowance will be made for ROW fence where none exists now.**

**Building**

To be moved  
(Will be appraised at the ROW negotiations)

Seams made a motion to approve Resolution 23-06, seconded by Swearingin.

**Dotts read RESOLUTION 23-07; GASB 54 (Fund Balance Policy)**

**Whereas** The Governmental Accounting Standards Board (GASB) has issued Statement 54, A new standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 12, 2010, and,

**Whereas** The Wayne county Board of Supervisors is required to implement GASB 54 requirements, and apply such requirements to it financial statements; and,

**Now Therefore Be It Resolved That;** the Wayne County Board of Supervisors hereby adopts the following policy:

**Fund Balance Policy**

Fund balance measures the net financial resources available to finance expenditures of future periods. The Unassigned General Fund Balance may only be assigned by the Wayne County Board of Supervisors. Fund Balances of Wayne County may be committed for a specific purpose by Resolution of the Wayne County Board of Supervisors. Amendments, modifications, and the discontinuance of the committed fund balance must also be approved by Resolution of the Wayne County Board of Supervisors.

In circumstances where an expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications within the same fund, the order in which resources will be expended is as follows: **Restricted** Fund Balance, Followed by **Committed** Fund Balance, **Assigned** Fund Balance, and lastly, **Unassigned** Fund Balance.

**Now therefore be it Resolved;** that Wayne County’s financial goal is to have a balance in the General Fund, and Rural Fund to ensure sufficient working capital and a margin of safety to address local and regional emergencies without borrowing. **Wayne County shall strive to maintain a yearly ending fund balance in these funds between 25%-50% of the Total Operating Expenditures by Fund.**

Swearingin made a motion to approve Resolution 23-07, seconded by Seams.

**Dotts read RESOLUTION 23-08, Wayne County Depositories**

**Be It Resolved,** by the Wayne County Board of Supervisors: That, we do hereby designate the following named banks to be depositories of the County funds in amounts not to exceed the amount named opposite each of said designated depositories and the County Treasurer, County Recorder, County Sheriff, and County Auditor is hereby authorized to deposit/withdraw the County Funds in amounts not to exceed in the aggregate amounts for said banks as follows:

**County Treasurer**

First Interstate Bank, Corydon, Iowa	\$12,000,000.00
First Interstate Bank, Humeston, Iowa	\$200,000.00
Corydon State Bank, Corydon, Iowa	\$2,000,000.00
Peoples Bank, Seymour, Iowa	\$10,000,000.00
IPAIT	\$10,000,000.00

**County Recorder**

Corydon State Bank, Corydon, Iowa	\$50,000.00
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**County Sheriff**

First Interstate Bank, Corydon, Iowa \$50,000.00  
Corydon State Bank, Corydon, Iowa \$500,000.00

**County Auditor**

First Interstate Bank, Corydon, Iowa \$250,000.00

Seams made motion to approve Resolution 23-08, seconded by Swearingin.

Swearingin made a motion to table Resolution 23-09 setting the election precinct worker panel for July2022-June2024 along with pay rate, seconded by Seams

Resolution 23-10 setting rate for employee mileage reimbursement for FY23. Swearingin made a motion to approve the Federal mileage reimbursement standard as the county's rate, seconded by Seams. Dooley will have Resolution 23-10 prepared for the July 11, 2022, meeting.

**Dotts read RESOLUTION NO. 23-11, WAYNE COUNTY, IOWA,**

**REGARDING REQUIREMENT FOR DEPARTMENTS TO OBTAIN APPROVAL FROM THE WAYNE COUNTY BOARD OF SUPERVISORS OF ANY DEPARTMENT PURCHASES IN EXCESS OF \$1,500.00**

**WHEREAS** Wayne County, Iowa has determined that it is in the public interest for the Board of Supervisors to review and approve any proposed Department purchases in excess of \$1,500.00 prior to purchase.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Wayne County, Iowa, as follows:

That all Wayne County Departments shall first obtain approval from the Wayne County Board of Supervisors for any purchases in excess of \$1,500.00.

Seams made a motion to approve resolution 23-11 but after further discussion rescind his motion.

Seams made a motion to reject resolution 23-11, seconded by Swearingin.

No Supervisor Meetings to report.

No Public Comments.

**Claims paid July 1, 2022:**

Vendor Name	Payable Description	Total Payments
ALLERTON LUMBER COMPANY	REPAIR/CONSERVATION	64.76
BAILEY OFFICE OUTFITTERS	FURNITURE/SANITATION	790.00
CLAYTON PLUMBING & HTG	REPAIR/CONSERVATION	17.25
DON'S JONS	SERVICE/CONSERVATION	375.00
ICUBE	DUES/DP	200.00
IMWCA- IOWA MUNICIPALITIES,	WORKERS COMP/BOS	27,685.11
ISAC	FY23 COUNTY DUES/BOS	6,360.00
L W ELECTRIC SERVICE LLC	SERVICE/CONSERVATION	156.00
PRAIRIE TRAILS WELLNESS CENTER	FY23 WELLNESS PROG/BOS	5,425.00
SCANTRON TECHNOLOGY SOLUTIONS	SSL CERT/DP	100.00
SOUTHERN IOWA AREA CRIME COMM,	FY23 ALLOCATION	8,770.56
TYLER TECHNOLOGIES INC	TAX MNGMNT/DP	52,391.53
ULINE	SUPPLIES/CONSERVATION	274.99
	Grand Total:	102,610.20

Swearingin made motion to adjourn meeting at 10AM, seconded by Seams but then Seams made motion to reopen meeting, seconded by Swearingin to discuss action taken on Situs Cultivation, LLC on May 31, 2022. The Board approved Situs' request of redemption for tax certificate certificate2015-0507 & 2018-00704 but the request should have been a reassignment of tax certificates. Swearingin rescind the motion from May 31, 2022, seconded by Seams.

Swearingin then made a motion to reassign the tax certificates of 2015-0507 & 2018-0704 to Situs Cultivation, LLC, seconded by Seams.

There being no further business the next Regular Scheduled meeting of the Wayne County Board of Supervisors will be held on the 11th day of July 2022, at 9:00AM in the Wayne County Courthouse Conference Room.

Swearingin made motion to adjourn at 10:08AM, seconded by Seams.

  
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David Dotts, Chairperson

Attested   
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Michelle Dooley, Auditor