

Wayne County Board of Supervisors

Regular Scheduled Meeting of the Wayne County Board of Supervisors was held on the 3rd day of January 2023, in the Conference Room of the Wayne County Courthouse, Corydon, Iowa, pursuant to notice duly given in compliance with the Iowa Code Section 21.4. The Board noted due note of meeting subject to said Code Section.

Present were Don Seams, Chris Moore, Lance Lange, members of the Board. Also in attendance Jen Reed, Shelley Bickel, Keith Davis, Sara Moore, Bethany Lange, Bruce Lange, Dan Carpenter, Nancy Bennett, Ericka Graves, and Michelle Dooley.

The Corydon Times Republican live streams the Board of Supervisors regular session meetings on their Facebook page.

Unless otherwise noted, all motions are approved unanimously by all Board members present.

Vice-Chairman, Seams called the meeting to order at 9:01AM and took roll call.

Pledge of Allegiance

Chris Moore, Supervisor, Lance Lange, Supervisor & Angie Horton, Recorder took the oath of office.

Moore made a motion to appoint Lange as the Chairman for 2023, seconded by Seams.

Lange made a motion to appoint Seams as the Vice-Chairman for 2023, seconded by Moore.

Seams made a motion to approve the January 3, 2023, agenda with an addition of appointing a representative to the Area 15 Housing Board, seconded by Moore.

Seams briefly explained that the "Public Comments on agenda items only" is on the agenda to give the public an opportunity to express concerns before any action is taken.

Sheriff Davis was present to discuss elected official compensation. Davis presented the Board with documentation explaining the Back the Blue Bill along with salary comparisons. Davis stated that he has been the 99th lowest paid Sheriff in Iowa for several years and has just recently moved out of the position. Sheriff Davis also spoke of his challenges of hiring and retaining good, qualified applicants for Deputies & Staff. Wayne County wages are comparable to Lucas & Decatur County but lags behind Appanoose County.

Seams made a motion to approve the December 28, 2022, minutes, seconded by Moore.

Seams made a motion to approve the January 3, 2023, claims sets, seconded by Moore.

Moore made a motion to approve Roberts Rules of Parliamentary Procedures, seconded by Seams.

Moore made a motion to approve the Regular Board Meetings for 2023 to be held every other Tuesday at 10AM in the Wayne County Courthouse Basement Conference Room with the 1st one to be set on January 10, 2023, seconded by Seams. (There are some exceptions)

Moore made a motion to approve Lance Lange as the designated board member to serve on the Fifth Judicial District, Department of Correctional Services with Don Seams being alternate board member, seconded by Seams.

Seams made a motion to appoint Dr. Joel Baker as the County Medical Examiner for a 2-year term, seconded by Moore.

Lange read Resolution 23-17 as follows:

Whereas; The County of Wayne needs to establish values on all County infrastructure, owned land, buildings and improvements, equipment and vehicles and;

Whereas; The County of Wayne needs to establish Department responsibility for said value, and;

Therefore Be It Resolved: By the Wayne County Board of Supervisors that the minimum value to be used for infrastructure will be \$60,000.00; minimum value to be used for land, buildings and improvements will be \$25,000.00 and minimum value to be used for equipment and vehicles is \$5,000.00, and;

Whereas; The County of Wayne needs to establish a method for the estimated useful life which shall be as follows;

Buildings	25-50 Years
Building Improvement	20-25 Years
Infrastructure	5-70 Years
Equipment	2-20 Years
Vehicles	2-10 Years

Therefore Be It Resolved; By the Wayne County Board of Supervisors that each Department shall report the useful life of each unit named above to the Board of Supervisors for final approval, and;

Whereas; The County of Wayne needs to establish Department responsibility for the reporting of all additions, deletions and transfers, value and useful life of all County infrastructure, owned land, buildings and improvements, equipment and vehicles.

Therefore Be It Resolved; By the Wayne County Board of Supervisors each Department shall report all additions, deletions and transfers, value and useful life on forms provided.

Therefore Be It Resolved; By the Wayne County Board of Supervisors that each Department will be required to provide all information and to be filed in the Auditor's Office on a semi-annual basis.

Seams made a motion to approve Resolution 23-17 setting the Capital Assets Policy for GASB 34, seconded by Moore.

Lange read Resolution 23-18 setting holidays that will be observed by Wayne County, State of Iowa.

Be it resolved by the Wayne County Board of Supervisors; That the following days in the calendar year 2023, will be in observance of holidays by the employees of the Courthouse, Sheriff's Department, New Venture Group Home, County Conservation and County Public Health.

Be it further resolved by the Wayne County Board of Supervisors; That the listed holidays apply to all full-time (forty hours) employees. Holidays will be pro-rated on full-time employees with regular work schedules less than forty hours. Part-time employees will only be paid for worked holiday hours.

1. Monday January 16th, Martin Luther King Day
2. Monday February 20th, Presidents' Day
3. Monday May 29th, Memorial Day
4. Tuesday July 4th, Independence Day
5. Monday September 4th, Labor Day
6. Friday November 10th, to observe Veterans Day
7. Thursday & Friday November 23rd & 24th, Thanksgiving Day & Day After
8. Monday & Tuesday December 25th & 26th, to observe Christmas and the day after Christmas
9. Monday January 1, 2024, New Year's Day

Seams made a motion to approve Resolution 23-18 setting the county holidays for 2023, seconded by Moore.

Lange read RESOLUTION 23-19 GASB 54 (Fund Balance Policy)

Whereas; The Governmental Accounting Standards Board (GASB) has issued Statement 54,

A new standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 12, 2010 and,

Whereas; The Wayne county Board of Supervisors is required to implement GASB 54 requirements, and apply such requirements to it financial statements; and,

Now Therefore Be It Resolved That; the Wayne County Board of Supervisors hereby adopts the following policy:

Fund Balance Policy

Fund balance measure the net financial resources available to finance expenditures of future periods.

The Unassigned General Fund Balance may only be assigned by the Wayne County Board of Supervisors.

Fund Balances of Wayne County may be committed for a specific source by Resolution of the Wayne County Board of Supervisors. Amendments, modifications and the discontinuance of the committed fund balance must also be approved by Resolution of the Wayne County Board of Supervisors.

In circumstances where an expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications within the same fund, the order in which resources will be expended is as follows: **Restricted Fund Balance**, Followed by **Committed Fund Balance**, **Assigned Fund Balance**, and lastly, **Unassigned Fund Balance**.

Now therefore be it Resolved; that Wayne County's financial goal is to have a balance in the General Fund, and Rural Fund to ensure sufficient working capital and a margin of safety to address local and regional emergencies without borrowing. **Wayne County shall strive to maintain a yearly ending fund balance in these funds between 25%-50% the Total Operating Expenditures by Fund.**

Moore made a motion to approve Resolution 23-19 setting Fund Balance Policy for GASB 54, seconded by Seams.

Lange read RESOLUTION 23-20

A Resolution pertaining to the Discrimination Disclaimer for Wayne County.

Whereas; No person shall be excluded from the receipt of services or benefits, and

Whereas; No employee shall be discriminated against on the basis of race, creed, color, national origin, sex, age, religious or political affiliation, and;

Whereas; No Employee shall be discriminated against on the basis of physical or mental disability, and;

Whereas; Any incident of discrimination should be reported, and;

Therefore Be It Resolved; That any violation of the nondiscrimination policy may result in disciplinary action, which can include reprimand, suspension or dismissal from employment, and may also subject the violator to administrative or civil liability.

Moore made a motion to approve Resolution 23-20 setting the Discrimination Disclaimer, seconded by Seams.

Lange read Resolution 23-21 Master Matrix CONSTRUCTION EVALUATION RESOLUTION.

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2023 and January 31, 2024 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WAYNE COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Moore made a motion to approve Resolution 23-21 setting the Master Matrix Construction Evaluation, seconded by Seams.

Moore made a motion to table Resolution 23-22 setting the elected official compensation for FY24, seconded by Seams. Moore is not comfortable to make this decision without further time to review.

Lange read RESOLUTION 23-23

WHEREAS it is the official duty of the Wayne County Board of Supervisors to select and designate, each January, the Newspaper in which the official notices and proceedings shall be published as prescribed by in the Iowa Code Section 618.7.

THEREFORE, BE IT RESOLVED, that we, the undersigned, hereby select and designate

The Humeston New Era, Humeston, Iowa;

The Seymour Herald, Seymour, Iowa;

The Times Republican, Corydon, Iowa

as the official newspapers of Wayne County, Iowa for the calendar year 2023.

Moore made a motion to approve Resolution 23-23 setting the official county newspaper, seconded by Seams.

Moore made a motion to table the assigning of the different boards to the supervisors, seconded by Seams.

Moore made a motion to appoint David Daughton as the Wayne County Representative on the Area 15 Housing Board for 2023, seconded by Seams.

Dan Carpenter, Assistant to County Engineer gave a similar report to December 28, the decking is ready to pour on the Sunny Slope bridge east of Highway S56 as soon as the weather cooperates. The east pier piling, and encasements are completed on the Birch Road bridge. This work is being completed by Iowa Bridge & Culvert LC and will be starting the west pier next. The culvert crew is making progress on the 55th Street culvert and hoping to wrap that project up in the next couple of weeks if weather permits. He also added that all counties are facing the same challenges of brush overgrowth in ditches.

Moore made a motion to approve the Hazard Mitigation Plan Amendment#3, seconded by Seams.

No Department reports

No Discussion

No Supervisor Meetings

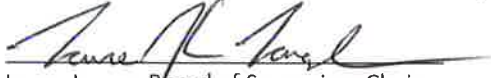
No Public comments

Claims paid January 3, 2023:

Vendor Name	Payable Description	Total Payments
BAILEY OFFICE OUTFITTERS	OFFICE SUPPLIES/BOS	93.71
BOB BARKER COMPANY INC	SUPPLIES/SHERIFF	83.87
CITY OF CORYDON	UTILITIES/NV	263.80
DES MOINES STAMP MFG CO	COLOR DATER/AUDITOR	139.00
GOBEN AUTOMOTIVE LLC	MAINTENANCE/SHERIFF	18.69
HY-VEE CATERING (JOHNSTON)	MEALS @ACADEMY/SHERIFF	2,395.34
K&T GARAGE	MAINTENANCE/SHERIFF	201.95
MIDWEST OFFICE TECHNOLOGY INC	SERVICE/EMA	159.12
ORKIN PEST CONTROL	SERVICE/NV	84.00
SHRED-IT USA, C/O STERICYCLE, INC.	SERVICE/DP	162.03
U.S. CELLULAR	CELL PHONES/SHERIFF	766.49
XEROX FINANCIAL SERVICES	SERVICE/SHERIFF	128.25
	Grand Total:	4,496.25

There being no further business the next Regular Scheduled meeting of the Wayne County Board of Supervisors will be held on the 10th day of January 2023, at 10:00AM in the Wayne County Courthouse Conference Room.

Seams made motion to adjourn at 10:08AM.


Lance Lange, Board of Supervisor Chair

Attested 
Michelle Dooley, Auditor