

**Board of Health Meeting Minutes**  
**Wednesday July 12, 2023**

Dr. Wells called the meeting to order at 8:30 am. Present were Penny Fetters, Shelley Bickel, Susie Gibbs, Chris Moore, Charlotte Van Fleet, Susan Moore, David Rhodes, Dr. Wells and Clayton Merritt.

Penny F. made a motion to approve the agenda; Chris M. seconded it. All in favor. Motion carried.

Chris M. made a motion to approve May 24, 2023 minutes. Penny F. seconded it. All in favor. Motion carried.

Clayton M. made a motion to Approve the Consent Agenda to approve the reviewed policies for July and August 2023. Susie G. seconded it. All in favor. Motion carried.

Susan Moore, RN Public Health nurse came to the meeting to express concerns about getting referrals from the Wayne County Hospital and other hospitals. Susan M. and Holly Arnold will be going to WCH too communicate effectively to inform and educate case managers and new doctors. Charlotte V. will be sending out flyers and letters to surrounding areas to educate so that they know we want a referral from their agency when available.

David R., Environment Health went over his Data Report of activities for May 11 through July 3, 2023. Six new wastewaters written, eight wastewater inspections. seven New plugged wells. One Time Transfer Inspection. Helped the new Sanitarian for Clarke County. GTC Application for 2024 for 50,000. Turned in 4<sup>th</sup> quarter GTC \$12,692 and reimbursed for 3<sup>rd</sup> Quarter CTC 3,645. One Well permit. Went to a Wastewater Training in Indianola. Sent two letters to homeowners for wastewater. David got notified by Bill Byrns 911, that a new house was going in south of Allerton, so Bill B was going go and put up a new sign for it so David R. rode along with him last week or the week before. David R. said he saw where the house was already there, so they looked in the back yard and there was a complete sewer system put in. David R. knew when he looked at the work done, he knew who and put it in because they all have little distinct marks on how they do there work. David R. texted this contractor to see if he knew anything about it. The contractor admitted that he screwed up and did not get ahold of David R. The process for getting a

permit is before the homeowners or contractors but the contractors call before they ever start work and contact David. R. and the contractor do a pre sight visit and then makes out a permit at that time. David R. is to get a call back from the contractors before everything is covered up with dirt to do the final inspection that it is a legal inspection. So, this sewer system is completely covered, and I have no clue without seeing it in person how it was exactly done. David R. said that he is an exceptionally good contractor, but David R. could not tell by pictures of what the contractor did does not mean that is what it is without seeing it on location to see if the job was a legal inspection. David R. called the guy who David R. reports to the DNR that oversees all our on-sight wastewater systems, and he suggested a couple of different things. He would not except a permit at this time. Because the permit says that we will inspect it and we will do the work and make sure that it is correct. David has not accepted a permit from the contractor currently. David said the contractor only offered it once when the contractor was on vacation, but David has not heard from him since he has gotten back. The DNR also said that David could make the contractor dig up certain portions of this system, which you could ruin the entire system by doing it. That way it is still an illegal system because it has not been inspected. So, the DNR said that if this came to him and had to take it to the DNR Lawyers they would put the hammer down on this contractor and pull his license for a year. Dr. Wells asked David if this had been the only time this had happened to this contractor and David answered no. The contractor bought a permit on March 8, 2023, in another place and said he was going to work on it before too long. David R. was on his way to work one morning and saw one of the workers coming off the gravel road leaving that job sight and thought he better check and see if they had started it. When David got to the house the system was 3/4 of the way done. No notification and this were the middle of April 2023 already, so it is not like the contractor started it when he purchased the permit 6 weeks later. The contractors are to give David 24 hours' notice when the start the system so that it will fit into David schedule. Dr. Wells asked David if a contractor must notify him 100% of the time and David said yes, that is a requirement. The DNR did say if we solely hold responsible is the homeowner because it is their property that has the illegal system, but he also recommends you can go after the contractor if there not doing it the way it is meant to be. There are various levels of certifications that a contractor can get. We do not require all of them here in Wayne County we have one that is called CIOSWWA which means Certified Iowa On-Site Wastewater Association Certification it is a schooling that they get that show and trains them exactly how ever sewer system works the steps you go through, and this contractor is one of those. David R. has another issue with this same contractor we have certain sewer systems that we put