

# Wayne County Board of Supervisors

Regular Scheduled Meeting of the Wayne County Board of Supervisors was held on the 2nd day of January 2024, in the Conference Room of the Wayne County Courthouse, Corydon, Iowa, pursuant to notice duly given in compliance with the Iowa Code Section 21.4. The Board noted due note of meeting subject to said Code Section.

Present were Lance Lange, Chris Moore, and Todd Wilson, members of the Board. Also in attendance Kellie Anderson, Jenny Nickell and Michelle Dooley.

The Corydon Times Republican live streams the Board of Supervisors regular session meetings on their Facebook page. **Unless otherwise noted, all motions are approved unanimously by all Board members present.**

Lange called the meeting to order at 10:00AM and took roll call.

Pledge of Allegiance

Lange made a motion to approve the agenda with one additional item; Terminate Current Public Health Board after item #6, seconded by Moore.

Moore made a motion to appoint Lange as the Chairman and himself as Vice Chairman for 2024, seconded by Wilson.

No Public Comments on agenda items.

Lange made a motion to approve the December 27, 2023, minutes, seconded by Moore.

Moore made a motion to terminate all Wayne County Health Board member terms, seconded by Wilson.

Lange made a motion to set the Board of Supervisor's 2024 Regular meeting schedule, seconded by Moore.

**Wayne County, Iowa - Board of Supervisor 2024 Regular Board Meeting Schedule**

**Every other Tuesday @ 10AM (unless otherwise noted)**

**Location: Lower-Level Conference Room of Wayne County Courthouse**

**Beginning January 9<sup>th</sup> meetings will be held in the Wayne County Development Conference Room until further notice.**

January 2, 9 & 23	July 9 & 23
February 6 & 20	August 6 & 20
March 5 & 19	September 3 & 17
April 2, 16 & 30	October 1, 15 & 29
May 14 & 28	November 12 & 26
June 11 & 25	December 10 & 24

Lange made a motion to set and approve Resolution 24-09 2024 Holiday Schedule, seconded by Moore.

**A Resolution setting holidays that will be observed by Wayne County, State of Iowa.**

Be it resolved by the Wayne County Board of Supervisors; That the following days in the calendar year 2024, will be in observance of holidays by the employees of the Courthouse, Sheriff's Department, New Venture Group Home, County Conservation and County Public Health.

Be it further resolved by the Wayne County Board of Supervisors; That the listed holidays apply to all full-time (forty hours) employees. Holidays will be pro-rated on full-time employees with regular work schedules less than forty hours. Part-time employees will only be paid for worked holiday hours.

1. Monday January 15th, Martin Luther King Day
2. Monday February 19th, Presidents' Day
3. Monday May 27th, Memorial Day
4. Thursday July 4<sup>th</sup>, Independence Day
5. Monday September 2nd, Labor Day
6. Monday November 11th, Veterans Day
7. Thursday & Friday November 28<sup>th</sup> & 29<sup>th</sup> Thanksgiving Day & Day After
8. Tuesday & Wednesday, December 24<sup>th</sup> & 25<sup>th</sup> Christmas Eve Day & Christmas Day
9. Wednesday, January 1, 2025, New Year's Day

Moore made a motion to set Roberts Rules of Order Parliamentary Procedures to be used by the Wayne County Board of Supervisors for 2024, seconded by Wilson.

Moore made a motion to approve Resolution 24-10 setting the official newspapers, seconded by Wilson.

**WHEREAS** it is the official duty of the Wayne County Board of Supervisors to select and designate, each January, the Newspaper in which the official notices and proceedings shall be published as prescribed by in the Iowa Code Section 618.7.

**THEREFORE, BE IT RESOLVED**, that we, the undersigned, hereby select and designate:

*The Humeston New Era*, Humeston, Iowa;

*The Seymour Herald*, Seymour, Iowa;

*The Times Republican*, Corydon, Iowa

as the official newspapers of Wayne County, Iowa for the calendar year 2024.

Lange made a motion to approve Resolution 24-11 GASB 34-Capital Assets, seconded by Wilson.

**Whereas;** The County of Wayne needs to establish values on all County infrastructure, owned land, buildings and improvements, equipment and vehicles and;

**Whereas;** The County of Wayne needs to establish Department responsibility for said value, and;

**Therefore Be It Resolved:** By the Wayne County Board of Supervisors that the minimum value to be used for infrastructure will be \$60,000.00; minimum value to be used for land, buildings and improvements will be \$25,000.00 and minimum value to be used for equipment and vehicles is \$5,000.00, and;

**Whereas;** The County of Wayne needs to establish a method for the estimated useful life which shall be as follows;

Buildings	25-50 Years
Building Improvement	20-25 Years
Infrastructure	5-70 Years
Equipment	2-20 Years
Vehicles	2-10 Years

**Therefore Be It Resolved;** By the Wayne County Board of Supervisors that each Department shall report the useful life of each unit named above to the Board of Supervisors for final approval, and;

**Whereas;** The County of Wayne needs to establish Department responsibility for the reporting of all additions, deletions and transfers, value and useful life of all County infrastructure, owned land, buildings and improvements, equipment and vehicles.

**Therefore Be It Resolved;** By the Wayne County Board of Supervisors each Department shall report all additions, deletions and transfers, value and useful life on forms provided.

**Therefore Be It Resolved;** By the Wayne County Board of Supervisors that each Department will be required to provide all information and to be filed in the Auditor's Office on a semi-annual basis.

Moore made a motion to approve Resolution 24-12 GASB 54-Fund Balance Policy, seconded by Wilson.

**Whereas;** The Governmental Accounting Standards Board (GASB) has issued Statement 54,

A new standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 12, 2010 and,

**Whereas;** The Wayne county Board of Supervisors is required to implement GASB 54 requirements, and apply such requirements to it financial statements; and,

**Now Therefore Be It Resolved That;** the Wayne County Board of Supervisors hereby adopts the following policy:

**Fund Balance Policy**

Fund balances measure the net financial resources available to finance expenditures of future periods.

The Unassigned General Fund Balance may only be assigned by the Wayne County Board of Supervisors.

Fund Balances of Wayne County may be committed for a specific source by Resolution of the Wayne County Board of Supervisors.

Amendments, modifications and the discontinuance of the committed fund balance must also be approved by Resolution of the Wayne County Board of Supervisors.

In circumstances where an expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications within the same fund, the order in which resources will be expended is as follows: **Restricted** Fund Balance, Followed by **Committed** Fund Balance, **Assigned** Fund Balance, and lastly, **Unassigned** Fund Balance.

**Now Therefore be it Resolved;** that Wayne County’s financial goal is to have a balance in the General Fund, and Rural Fund to ensure sufficient working capital and a margin of safety to address local and regional emergencies without borrowing. **Wayne County shall strive to maintain a yearly ending fund balance in these funds between 25%-50% the Total Operating Expenditures by Fund.**

Wilson made a motion to approve Resolution 24-13 Discrimination Disclaimer, seconded by Moore.

**A Resolution pertaining to the Discrimination Disclaimer for Wayne County.**

**Whereas** No person shall be excluded from the receipt of services or benefits, and

**Whereas** No employee shall be discriminated against on the basis of race, creed, color, national origin, sex, age, religious or political affiliation, and

**Whereas** No Employee shall be discriminated against on the basis of physical or mental disability, and

**Whereas** Any incident of discrimination should be reported, and

**Therefore, Be It Resolved;** That any violation of the nondiscrimination policy may result in disciplinary action, which can include reprimand, suspension or dismissal from employment, and may also subject the violator to administrative or civil liability.

Wilson made a motion to approve Resolution 24-14 Master Matrix Construction Evaluation but died for lack of a second.

Moore made a motion to table Resolution 24-14 Master Matrix Construction Evaluation until the January 9<sup>th</sup> meeting, seconded by Lange.

Moore made a motion to approve Resolution 24-15 Setting Salary for Elected Officials for FY25, seconded by Wilson.

**A Resolution pertaining to the salary recommendations made by the Wayne County Compensation Commission for the Elected Officials and Deputies**

We, the Wayne County Board of Supervisors received the recommendation of the Wayne County Compensation Commission for an increase in salaries for each Elected Official for the fiscal year beginning July 1, 2024.

Official	FY24 Current Salary	Recommendation	Approved %	FY25 Salary Approved
Supervisors	34,713.01	5%-\$1,735.65	1% - \$347.13	\$35,060.14
Attorney	58,855.78	9%-\$5,297.02	2.5% \$1,471.39	\$60,327.17
Auditor	63,315.54	9%-\$5,698.40	2.5% - \$1,582.89	\$64,898.43
Recorder	63,315.54	9%-\$5,698.40	2.5% - \$1,582.89	\$64,898.43
Sheriff	83,801.70	9%-\$7,542.15	2.5% - \$2,095.04	\$85,896.74
Treasurer	63,315.54	9%-\$5,698.40	2.5% - \$1,582.89	\$64,898.43

Moore made a motion to approve Resolution 24-16 setting employee mileage reimbursement rate for FY25, seconded by Lange. A Resolution establishing the cents per mile paid from County Funds.

**Be It Resolved;** That, from time to time it is necessary for County Employees to use their private vehicles for attending meetings, schooling, and continuing education programs, and;

**Therefore, Be It Resolved;** by the Wayne County Board of Supervisors, that all approved mileage reimbursements be paid from County Funds that will not exceed .67 cents per mile.

Due to Wayne County Home Care Aide Agency disbanding their agency, the Public Health Board has agreed to absorb the agency in with public health. Therefore, The Board of Supervisors terminated the current Public Health Board effective immediately then took action to establish a new 7-member Public Health Board that will meet January 10 @ 8:30 AM in the Wayne County Development Board Room.

The newly formed board members are as follows:

Moore made a motion to appoint Dr. Joel Wells until December 31, 2024, seconded by Wilson.

Wilson made a motion to appoint Penny Fetters until December 31, 2025, seconded by Moore.

Lange made a motion to appoint Dorene McCart until December 31, 2024, seconded by Wilson.

Moore made a motion to appoint Jill Housh until December 31, 2025, seconded by Wilson.

Wilson made a motion to appoint Chris Moore until December 31, 2026, seconded by Lange.

Lange made a motion to appoint Breanda DeVore until December 31, 2026, seconded by Moore.

Lange made a motion to appoint Chuck McCullough until December 31, 2025, seconded by Wilson.

The Board of Supervisors thanked all the current board members of both organizations for their time and service to their appropriate agencies. The Board of Supervisors also expressed that the goal of the merger is to provide the same services for Wayne County residents while utilizing and transitioning home care aide agency employees to Wayne County public health employees.

## Various Boards & Committees –2024

### Boards reassigned during the Board of Supervisors Organizational Meeting held January 2, 2024

Wayne County Board of Health-3-year term expires 12/31/XX

**Meetings are 3<sup>rd</sup> Wednesday 8:30AM of Jan, March, May, July, Sept, Nov**

Iowa Code § 137.101-137.119

Dr Joel Wells-2024	Penny Fetter-2025	Chuck McCullough-2026
Dorene McCart-2024	Jill Housh – 2025	Brenda DeVore- 2026
		Chris Moore – 2026

Wayne County Conservation Board – 5-year Term

**Meetings are 2<sup>nd</sup> Monday of every month @ 6PM @ Bob White**

Iowa Code § 350.1-350.12

Motion made to approve by Moore

Seconded by Wilson

Diane Schroder-Olson- January 25, 2024	Mike Lewis- February 13, 2026	Marty Nickel- September 10, 2028
	Garrett Abel – June 30, 2026	Tom Rockhold – December 31, 2028
	Lance Lange – January 11, 2026	

Medical Examiner – 2-year Term

Iowa Code § 331.801

Dr. Joel Baker-2023-2024

Medical Examiner Investigator: Dennis Sturms

Medical Examiner Investigator: Chase Clark appointed 2021

Motion made approve by Chris Moore

Seconded by Don Seams (January 10, 2023)

**Lance Lange:**

5<sup>th</sup> District Judicial Advisory Committee (**meetings: January 31, April 24, July 31& Oct 30 @ Noon**)  
 Chariton Valley Planning & Development  
 Chariton Valley Transportation Committee (TAC)  
 Reserve Educational Assistance Program (REAP)  
 South Central Iowa Community Action Program (SCICAP)  
 Wayne County Conservation  
 Wayne County Deveipment Board  
 Wayne County E911 Board

**Todd Wilson**

10-15 Transit (**meets 4<sup>th</sup> Thursday of the month unless holiday @ 10:15AM @ 612 S Madison Ave Ottumwa (Contact Stephanie Diveley 800-227-6390)**)  
 Chariton Valley Transportation Advisory Committee (TAC) Primary for Policy  
 Committee of Aging – Senior Meal Site Local Board (Milestone)  
 Decategorization (DECAT)  
 South-Central Iowa Workforce Development Area (SCIWA)  
 Southern Iowa Area Crime Commission (SIACC)  
 Southern Iowa Response Group

**Chris Moore:**

5<sup>th</sup> District Judicial Advisory Committee (Alternate)  
 Chariton Valley Transportation Advisory Committee (TAC)Alternate for Policy  
 County Rural Offices of Social Services (CROSS) Mental Health Board  
 Emergency Management Commission (EMC)  
 New Venture Group Home Advisory Board  
 Southeast Iowa Response Group

Wayne, Ringgold & Decatur (WRD) Landfill Commission **meets 2<sup>nd</sup> Wednesday of every other month starting w/January @ 6PM at the Landfill (Contact: Sheila 641-773-5229)**  
Wayne County Public Health Board

John Sellers: Rathbun Land & Water Alliance and Southern Iowa Development & Conservation Authority (SIDCA)

No Discussion

Public Comments: Jenny Nickell asked what was determined about Boundary Street in Allerton. Boundary Street is the responsibility of the City of Allerton. The only agreement between the City of Allerton and Wayne County was dated in 1998 and for the county to provide a one-time service to Boundary Street.

The Board also wanted to remind everyone that this is moving week for the courthouse offices.

The Clerk of Court, Judicial System, Environmental Health (David Rhodes) & Department of Human Services are moving to the Public Health Location.

Bill Byrns, EMA & E911 has relocated to the basement of the Sheriff's Office.

The Assessor, Treasurer, Recorder, Auditor, Engineer's Office, General Relief, Mental Health, Veteran Affairs Offices are moving to the 1<sup>st</sup> Floor of the Brick.

County offices will be closed both Friday, January 5<sup>th</sup> and Monday, January 8<sup>th</sup> all day.

The Clerk of Court will be closed the afternoon of Friday, January 5<sup>th</sup>.

There being no further business the next Regular Scheduled meeting of the Wayne County Board of Supervisors will be held on the 9<sup>th</sup> day of January 2024, at 10:00AM in the Wayne County Development Conference Room.

Lange made a motion to adjourn at 11:08AM, seconded by Moore.

  
Lance Lange, Board of Supervisor Chair

Attested   
Michelle Dooley, Auditor

