

## **Board of Health Meeting Minutes**

**March 4, 2024**

**The Museum**

Dr. Wells called the meeting to order at 9:07 am. Present were Jill Housh, Chris Moore, Dorene McCart, Brenda DeVore, Chuck McCullough, Dr. Joel Wells, Denise Conway, Susan Moore, Dawn Mouw IDPH, Michelle Dooley, and Charlotte Van Fleet.

Chris M. made a motion to approve the agenda. Dorene M. seconded the motion. All in favor. Motion carried.

Chuck M. made a motion to approve the minutes of February 5<sup>th</sup> and 12<sup>th</sup>. Brenda D. seconded the motion. All in favor. Motion carried.

Old Business: Dorene M. suggests adding Public Health to the Holiday pay policy with New Venture and Wayne County Secondary Roads, they also work holidays. Would like the BOS to discuss this with the Human Resource when they are reviewing the Policy Manual. Jill H. made a motion to follow the Wayne County Employee Handbook and policies. Chris M. seconded the motion. All in favor. Motion carried. The Board discussed the Expenditures for the Fiscal Year 23-24 through February 29, 2024.

Dorene M. talked about when the committee met to do the budget for Fiscal Year 24-25. The Board looked over the proposed budget. Chris M. made a motion to approve the budget for Fiscal Year 24-25. Chuck M. seconded the motion. All in favor: Chuck M. aye; Chris M. aye; Jill H. aye; Brenda D. aye; Dorene M. aye; and Dr. Wells; aye. Any nays: there were none. Motion carried.

Berdette D. our CHC visited February 22, 2024 to discuss the Local Public Health Grant funding. There were concerns that their agency has nineteen thousand that needs spent. Susan M. explained what the agency could use on the remaining funds. The employees were not aware of what we could bill to grant. Going forward we are hoping to get this used.

Susan M. explained to the board that we have seventeen to nineteen thousand left to spend on the state grant. Three thousand is non-population means someone you can help in person. Population health is a group setting. We have done ten home health admissions in less than a month. Susan M. updated the board on the grants that the

agency is working on. Vision to Learn the glasses celebration in Mormon Trail school is March 5, at 9 am and the kids will get their glasses that day. Susan has set up a meeting with Corrine and the foundation to talk about the Wayne School and financials moving forward. Susan met with the Fresh Conversation Board because we bill through the Iowa grants online also. We are going to continue having Maxine W. do the Humeston and Chariton meal sites and talk about Healthy decisions. The agency has moved forward with the Mother Milk Bank of Iowa to be a drop site for breast milk. We have received the freezer and are waiting for the supplies and then there will be training. The Diaper Pantry has given out one hundred thirty-five diaper bundles and eighty-seven packages of wipes. We do baby bags to all mothers that deliver in Wayne County. Susan contacted the director of that grant, and we still have around eighty-eight hundred dollars to spend on car seats, diapers, and supplies in the baby bag by July 1<sup>st</sup>. We also have 2 car seat beds that she wants the Wayne County Hospital to be aware of. It is for babies that cannot pass a car seat test for preemie babies. The I-4 Immunization grant we still have forty-eight hundred dollars to spend. We are offering immunizations at the free clinics and using that funding for a walk on Wednesday where we can do immunizations and to reach out to the Amish community. The Free Clinic is doing well. We do the clinics on the 4<sup>th</sup> Tuesday of every month. We have set up with Circle of Freedom in Seymour to do a class the first Monday of every month doing healthy nutrition teaching. We have been providing hygiene products to schools and first aid supplies to all the schoolteachers in Wayne County. We have purchased enough for the next two to three years. Susan M. met with Stacy Haas out of Marion County to be in contact with her on Preparedness and the expectations and what we need to continue to do, and Susan updated documents that Stacy H. didn't have in the past. Stacy H. is going to walk us through to stay compliant with what we need to do. Our Agency is still doing DOT drug screenings for the bus driver at Mormon Trail and Wayne Schools. Seymour School has inquired to us that they would also like Public Health for their testing. Also, we have a nurse going to the jail three times a week to do health assessments to inmates or any sick calls that they need, order their medication, reviewing their medical records. Susan M. and Michelle D. will be communicating about updating the Public Health website.

Chris M. made a motion to move the agenda item Review New Director Job Description to New Business after A. Strategic Planning Proposals. Brenda D. seconded the motion. All in favor. Motion carried.

Dr. Wells thanked Dawn Mouw for coming to the meeting. Dawn M. will be our new Region 4 State Consultant starting April 1, 2024, and is excited that the two agencies are coming together as one and if we have any questions, we call her or email Dawn.

New Business: The Strategic Planning Proposal will be tabled until we hire a director. Chuck M. made a motion to post the Directors position for ten days and advertise to hire an RN until March 15<sup>th</sup>, 2024. Chris M. seconded the motion. All in favor. Motion carried.

The next Board of Health meeting is Monday, March 18<sup>th</sup>, 2024, at the Museum. Dorene M. adjourned the meeting at 11:10 am. Jill H. seconded the motion. All in favor. Motion carried.



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Board of Health Chair



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Date