

Board of Health Meeting Minutes
Wednesday February 5, 2024

Dr. Wells called the meeting to order at 9:00 am. Present were Penny Feters, Jill Housh, Chris Moore, Dorene McCart, Brenda DeVore, Chuck McCullough, Dr. Joel Wells, Michelle Dooley, Holly Arnold, and Susan Moore.

Brenda D. made a motion to approve the agenda. Chuck M. seconded the motion. All in favor. Motion carried.

Dorene M. made a motion to approve the minutes of January 22, 2024. Seconded by Jill H. all in favor. Motion carried.

Dr. Wells told the BOH members that Al Wilson, county attorney notified him through email that he was not going to make it to the meeting.

Chris M. made a motion to go into closed session on the Litigation of Environmental Health. Chuck M. seconded the motion. Motion carried.

Public Health Board came out of Closed session and Chris M. made a motion to go into closed session on Committee Report on Employee interviews. Chuck M. seconded the motion. All in Favor. Motion carried.

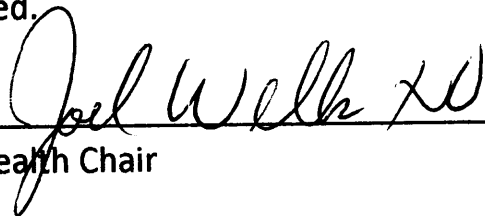
The Wayne County Public Health Board came out of Closed session and Dr. Wells turned the meeting over to Dorene M. and Dr. Wells left the meeting.

Berdette Davis talked to the board about getting a new director for Wayne County Public Health Agency. She recommended that they take their time and recommended making a strategic plan and looking out for facilitators such an Iowa State Extension and seeing what the board really wants to do in the next five years. The Board needs to make a job description for a director and set a salary and hours and what you are looking for in a director.

The next meeting will be@ the Wayne County Development/Foundation office for operational continuity on Monday February 12, 2024 @ 8:30 am.

Brenda D. made a motion for Susan M. to be signatory Authority for the two agencies
Chuck M. seconded the motion. All in favor. Motion carried.

Brenda D. made a motion to adjourn @ 11:26 am and Jill H. seconded it. All in favor.
motion carried.



Board of Health Chair

3-4-2024

Date

Board of Health Meeting Minutes
Monday February 12, 2024

Dr. Wells called the meeting to order at 9:00 am. Present were Penny Fetters, Jill Housh, Chris Moore, Dorene McCart, Brenda DeVore, Chuck McCullough, Dr. Joel Wells, Michelle Dooley, and Susan Moore, Denise Conway, and Charlotte Van Fleet

Chris M. made a motion to approve the agenda. Dorene M. seconded the motion. All in favor. Motion carried.

Dorene M. informed the board that Alan W. had called and needed all the paperwork that we had for the final 501c (3). Holly Arnold copied paperwork and took it to Alan W., and he is working on dissolution. Dorene M. was going to call Alan W. to see if there was anything else he needed to finish.

Susan M. gave an update to the board that in the last seven days we have done seven new admissions. Susan M. received a call from Holly A., and she talked to the referral specialist at her new place of employment, and they only give referrals to caregivers and every step from infinity health in Leon. That includes Wayne County residents and that WCPH is not even an option, they just don't offer our services. Susan M. would like to set up a meeting with Infinity referral specialist to see what we can do to get referrals. Regarding the Vision to learn program, we have completed all the screening at Wayne elementary school, will be going to the high school tomorrow. Susan M. got the audit back and sent it to Dr. Wells. We will be making an action plan and sending it back in. Susan M. said we have had contact with the state of Iowa in the milk bank of Iowa which is through the University of Iowa. They would like us to possibly be a donor sight for the milk bank of Iowa for breastfeeding mothers. They will provide the freezer, supplies, lab draw supplies and postage. We would just facilitate it for them. When a mother wants to be a donor, she will have to have labs drawn from our nurse and then we will store and ship the milk to them.

Dr. Wells wanted to point out the Susan M. is the acting administrator /interim director. Dorene M. stated that we will appoint an interim director until June 30th, 2024. Then hire a new director to train in the month of June and start her duties July 1, 2024. Jill H. made a motion to hire Denise Conway as part time Interim Director starting today February 12,

2024, up till July 1st.2024. at 28 dollars an hour with no benefits except Fica and Ipers up to a maximum of 24 hours a week. Chris M. seconded the motion. All in favor. Motion carried. Brenda D. made a motion to give Denise Conway signature authority in addition to Susan M. and as Interim Director for Wayne County Public Health and Homecare Chris M. seconded the motion. Chris Moore made a motion that in the absence of the director, the most senior RN is second in command of Public Health. Chuck M. seconded the motion. All in favor. Motion carried.

Dorene M., Denise C., and Penny F. will get together Wednesday February 14.2024 to work on the new fiscal year budget.

Chris M. made a motion that all current public health staff will be 40 hrs. a week. Chuck M. seconded the motion. All in favor. Motion carried.

Chris M. would like to table Agenda item #6; New Director position for two weeks. So, Denise C. can look over things and we could have a strategic planning session like we were supposed to in two to three weeks with someone facilitating and come up with goals and long-term resources and setting up the next board of Health members to meet on March 4. 2024 at 9 am at the Museum. Dorene M. seconded the motion. All in favor. Motion carried.

Brenda D. made a motion to adjourn @ 10:05 am and Penny F. seconded it. All in favor. motion carried.



Board of Health Chair



Date