

Board of Health Meeting Minutes

April 29, 2024

The Museum

Dr. Wells called the meeting to order at 9:00 am. The presents were Jill Housh, Chris Moore, Dorene McCart, Brenda DeVore, Chuck McCullough, Dr. Joel Wells, Penny Fetters, Susan Moore, and Charlotte Van Fleet.

Dorene M. made a motion to approve the agenda. Chris M. seconded the motion. All in favor. Motion carried unanimously.

Angela Pettit, I-Smile with Matura came to report to the board on the activities they did for the year. Courtney Adair with Matura with 1st Five also came to report on the activities they did for the year and plans for FY25.

Chris M. made a motion to approve the minutes March 25, 2024. Chuck M. seconded the motion. All in favor. Motion carried unanimously.

Environmental Health Report

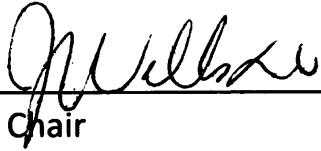
The board looked over David Rhodes report from February 1st to April 19, 2024, and financial reports. The Well Grant for FY24 on the budget allotted \$ 50,505. David R. used to advertise the Well Grant but now we must be certified to plug the wells so that has cut us back since we are not certified. David R. said that there are only three certified people in the county. Two of the certified will do the job if they are working at the place and one will do it but not very much, which has cut us back hugely. Brenda D made a motion to have David R. be the contract signatory and the contract person on the Well Grant that David R. receives for Environmental Health. Chuck M. seconded the motion. All in favor. Motion carried unanimously. David R. also informed the board that he has decided to continue having his office permanently at the WCPH location in the basement. David R. discussed the contractor issues. When David R. contacted the DNR representative about how far the contractor dug out from the house, which was sixteen feet. In our code Chapter 69, anything from the basement wall of the house falls under sanitarian, and we regulate that. According to the contractors plumbing code he can have it all the way out till there is a tank in line. David R. said there is not always a tank, and according to the DNR we go by Chapter 69 not the plumbing code. So it is up to Environmental Health that we require a permit for repairs. The contractor connected two places that went out to a Y in the line and put out a clean out pipe and went out farther at least 10 feet. Looking at

the control of it outside the house, David R. contacted the county attorney Alan Wilson and looked over the ordinance in Chapter 69 that we follow, it is priceable up to a fine or imprisonment (jail time). The board wanted to know if the resident of the house was called and they said that back in October if 2023 we called this contractor due to a clogged sewer and then the first of year in 2024 it was clogged again and contractor told resident that the line was broke and they dug down by the outside the house. So, the owner wanted David R. to go out and see what needs to be completed so that he could sell his house. David R. went out and saw what the contactor fixed. David R. then talked to the owner when he told David R. what had happened. So, when the contractor found out he had to dig out further from the house he should have contacted Environmental Health. The contractor didn't have a license to do the work. David R. said the contractor was still in a lawsuit with the county over his license that is revoked for a year when he did the work. Chris Moore made a motion that we fine the contractor 500.00 dollars and have attorney Allen Wilson send the contractor a letter. Brenda D. seconded the motion. All in favor. Motion carried unanimously. David R. talked about what went on in the Department head meeting. There was discussion on the handbook for the county.

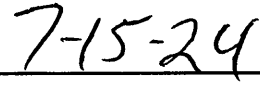
Administration Updates

Susan M. had a meeting and training with Dawn Mouw, consultant from the state. Susan M. and Dawn M had to configure the FY24 Public Health through Iowa grants. Dawn M. helped Susan M. fix the figures that were all wrong and the line items within that were not correct. They also summited the work plan for FY25 and then will complete it in June. Dawn M. will be coming back down in a couple of weeks to do more training. Susan M. had a meeting with Milestone and the Homemaker agency that holds that grant, which only one agency can receive that funding in the county, and we had an audit and to discuss what we will be doing next fiscal year. Susan M. ask for an additional seventy-five hundred dollars for Fiscal FY25. Susan M. met with the Auditor, Michelle Dooley, and Public Health did not have to amend there budget this year. Susan M. is going to meet with the auditor in three months after the fiscal year has started and see how we are doing with the new merger financially and make sure we are where we should be on the budget. Public health is doing good for our grants. Kids First grant we received four thousand last year and wrote one for an additional one thousand due to the high expense of diapers and other necessities. Discussion with the board was to average out an employee's wage starting at the merger, we will add this to the next agenda to vote on with a description of job role also.

The next meeting will be Mondy, June 10th at 9 am at the museum. Brenda D. made a motion to adjourn the meeting at 10:00 am. Chris M. seconded the motion. All in favor. Motion carried unanimously.



Board of Health Chair



Date