

Wayne County Board of Supervisors

The Organizational Meeting of the Wayne County Board of Supervisors was held on the 2nd day of January 2025, in the Conference Room of the Wayne County Courthouse, Corydon, Iowa, pursuant to notice duly given in compliance with the Iowa Code Section 21.4. The Board noted due note of meeting subject to said Code Section.

Present were Lance Lange, Chris Moore, and Todd Wilson, members of the Board. Also in attendance Savannah Sandy, Sheriff Keith Davis, Recorder Angie Horton, Treasurer Amanda Cooper and Auditor Michelle Dooley.

The Corydon Times Republican live streams the Board of Supervisors regular session meetings on their Facebook page. Unless otherwise noted, all motions are approved unanimously by all Board members present.

Lange called the meeting to order at 10:00AM and took roll call.

Pledge of Allegiance

Wilson made a motion to approve the agenda, seconded by Moore.

Lange made a motion to appoint Moore as the Chairman and Wilson as Vice Chair for 2025, seconded by Moore.

No Public Comments on agenda items.

Lange made a motion to approve December 23, 2024, minutes, seconded by Wilson.

Wilson made a motion to set Roberts Rules of Order Parliamentary Procedures to be used by the Wayne County Board of Supervisors for 2025, seconded by Lange.

Lange made a motion to set the Board of Supervisor's 2025 Regular meeting schedule, seconded by Wilson.

Wayne County, Iowa - Board of Supervisor 2025 Regular Board Meeting Schedule

Every other Tuesday @ 10AM (unless otherwise noted)

Location: Lower-Level Conference Room of Wayne County Courthouse

January 2, 7 & 21	July 8 & 22
February 4 & 18	August 5 & 19
March 4 & 18	September 2, 16 & 30
April 1, 15 & 29	October 14 & 28
May 13 & 27	November 10* & 25
June 10 & 24	December 9 & 23

Wilson made a motion to set and approve Resolution 25-05 2025 Holiday Schedule, seconded by Lange.

A Resolution setting holidays that will be observed by Wayne County, State of Iowa.

Be it resolved by the Wayne County Board of Supervisors; That the following days in the calendar year 2025, will be in observance of holidays by the employees of the Courthouse, Sheriff's Department, New Venture Group Home, County Conservation and County Public Health.

Be it further resolved by the Wayne County Board of Supervisors; That the listed holidays apply to all full-time (forty-hour) employees. Holidays will be pro-rated on full-time employees with regular work schedules of less than forty hours. Part-time employees will only be paid for worked holiday hours.

1. Monday January 20th, Martin Luther King Day
2. Monday February 17th, Presidents' Day
3. Monday May 26th, Memorial Day
4. Friday July 4th, Independence Day
5. Monday September 1st, Labor Day
6. Tuesday November 11th, Veterans Day
7. Thursday & Friday November 27th & 28th Thanksgiving Day & Day After
8. Wednesday December 24th -Close @ 2:00PM for Christmas Eve
9. Thursday & Friday, December 24th & 25th Christmas Day & Day After
10. Thursday, January 1, 2026, New Year's Day

Lange made a motion to approve Resolution 25-06 setting the official newspapers, seconded by Wilson.

WHEREAS it is the official duty of the Wayne County Board of Supervisors to select and designate, each January, the Newspaper in which the official notices and proceedings shall be published as prescribed by in the Iowa Code Section 618.7.

THEREFORE, BE IT RESOLVED, that we, the undersigned, hereby select and designate:

The Seymour Herald, Seymour, Iowa

The Times Republican & New Era, Corydon, Iowa

as the official newspapers of Wayne County, Iowa for the calendar year 2025.

Wilson made a motion to approve Resolution 25-07 GASB 34-Capital Assets, seconded by Lange.

Whereas; The County of Wayne needs to establish values on all County infrastructure, owned land, buildings and improvements, equipment and vehicles and;

Whereas; The County of Wayne needs to establish Department responsibility for said value, and;

Therefore Be It Resolved: By the Wayne County Board of Supervisors that the minimum value to be used for infrastructure will be \$60,000.00; minimum value to be used for land, buildings and improvements will be \$25,000.00 and minimum value to be used for equipment and vehicles is \$5,000.00, and;

Whereas; The County of Wayne needs to establish a method for the estimated useful life which shall be as follows;

Buildings	25-50 Years
Building Improvement	20-25 Years
Infrastructure	5-70 Years
Equipment	2-20 Years
Vehicles	2-10 Years

Therefore Be It Resolved; By the Wayne County Board of Supervisors that each Department shall report the useful life of each unit named above to the Board of Supervisors for final approval, and;

Whereas; The County of Wayne needs to establish Department responsibility for the reporting of all additions, deletions and transfers, value and useful life of all County infrastructure, owned land, buildings and improvements, equipment and vehicles.

Therefore Be It Resolved; By the Wayne County Board of Supervisors each Department shall report all additions, deletions and transfers, value and useful life on forms provided.

Therefore Be It Resolved; By the Wayne County Board of Supervisors that each Department will be required to provide all information and to be filed in the Auditor's Office on a semi-annual basis.

Wilson made a motion to approve Resolution 25-07 GASB 54-Fund Balance Policy, seconded by Lange.

Whereas; The Governmental Accounting Standards Board (GASB) has issued Statement 54, A new standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 12, 2010 and,

Whereas; The Wayne county Board of Supervisors is required to implement GASB 54 requirements, and apply such requirements to its financial statements; and,

Now Therefore Be It Resolved That; the Wayne County Board of Supervisors hereby adopts the following policy:

Fund Balance Policy

Fund balances measure the net financial resources available to finance expenditures of future periods.

The Unassigned General Fund Balance may only be assigned by the Wayne County Board of Supervisors.

Fund Balances of Wayne County may be committed for a specific source by Resolution of the Wayne County Board of Supervisors. Amendments, modifications and the discontinuance of the committed fund balance must also be approved by Resolution of the Wayne County Board of Supervisors.

In circumstances where an expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications within the same fund, the order in which resources will be expended is as follows: **Restricted Fund Balance**, Followed by **Committed Fund Balance**, **Assigned Fund Balance**, and lastly, **Unassigned Fund Balance**.

Now Therefore be it Resolved; that Wayne County's financial goal is to have a balance in the General Fund, and Rural Fund to ensure sufficient working capital and a margin of safety to address local and regional emergencies without borrowing. **Wayne County shall strive to maintain a yearly ending fund balance in these funds between 25%-50% the Total Operating Expenditures by Fund.**

Lange made a motion to approve Resolution 25-09 Discrimination Disclaimer, seconded by Wilson.

A Resolution pertaining to the Discrimination Disclaimer for Wayne County.

Whereas No person shall be excluded from the receipt of services or benefits, and

Whereas No employee shall be discriminated against on the basis of race, creed, color, national origin, sex, age, religious or political affiliation, and

Whereas No Employee shall be discriminated against on the basis of physical or mental disability, and

Whereas Any incident of discrimination should be reported, and

Therefore, Be It Resolved; That any violation of the nondiscrimination policy may result in disciplinary action, which can include reprimand, suspension or dismissal from employment, and may also subject the violator to administrative or civil liability.

Wilson made a motion to approve Resolution 25-10 Master Matrix Construction Evaluation, seconded by Lange.

Lange made a motion to approve Resolution 25-11, seconded by Wilson.

A Resolution establishing the cents per mile paid from County Funds.

Be It Resolved; That, from time to time it is necessary for County Employees to use their private vehicles for attending meetings, schooling, and continuing education programs, and;

Therefore, Be It Resolved; by the Wayne County Board of Supervisors, that all approved mileage reimbursements be paid from County Funds that will not exceed .70 cents per mile.

Wilson made a motion to approve 3% salary increase for all elected officials except the Board of Supervisors will receive 1%, seconded by Moore. Wilson and Moore voted aye. Lange voted Nay.

RESOLUTION 25-12 A Resolution establishing the FY26 salary increase for Wayne County, Iowa Elected Officials and Deputies

Whereas, House File 2514 has been enacted by the General Assembly of the State of Iowa which abolishes the county compensation board and is the successor to HF2345. Along with Senate File 2442.

And Whereas, Wayne County Board of Supervisors did not reinstate the Compensation Board for FY26 Budget Year.

Therefore, be it resolved, that we, the Wayne County Board of Supervisors, set the following salary increases for each Elected Official for the fiscal year beginning July 1, 2025, as follows:

Official	FY25 Current Salary	Salary Increase	FY26 Approved Salary
Supervisors	\$35,060.14	1%-\$350.60	\$35,410.74
Attorney	\$60,327.17	3%-\$1,809.82	\$62,136.99
Auditor	\$64,898.43	3%-\$1,946.95	\$66,845.38
Recorder	\$64,898.43	3%-\$1,946.95	\$66,845.38
Sheriff	\$85,895.74	3%-\$2,576.87	\$88,473.65
Treasurer	\$64,898.43	3%-\$1,946.95	\$66,845.38

Lange made a motion to approve the designee and board members for various boards & committees for 2025, seconded by Wilson.

Wayne County Board of Health-3-year term expires 12/31/XX

Meetings are 3rd Wednesday 8:30AM of Jan, March, May, July, Sept, Nov

Iowa Code § 137.101-137.119

Dr Joel Wells-2027	Penny Fetter-2025	Chuck McCullough-2026
Dorene McCart-2027	Jill Housh – 2025	Brenda DeVore- 2026
		Chris Moore – 2026

Wayne County Conservation Board – 5-year Term

Meetings are 2nd Monday of every month @ 6PM @ Bob White

Iowa Code § 350.1-350.12

Garrett Abel – June 30, 2026	Marty Nickel- September 10, 2028	Don Seams - November 2029
Lance Lange – January 11, 2026	Tom Rockhold – December 31, 2028	Tim Gaul – November 2029

Medical Examiner – 2-year Term

Iowa Code § 331.801

Dr.Subha Rajan 2025-2026

Medical Examiner Investigator: Dennis Sturms

Medical Examiner Investigator: Chase Clark appointed 2021

Lance Lange: Chariton Valley Planning & Development
Chariton Valley Transportation Committee (TAC)
Reserve Educational Assistance Program (REAP)
South Central Iowa Community Action Program (SCICAP)
Wayne County Conservation
Wayne County Development Board
Wayne County E911 Board
Rathbun Land & Water Alliance

Todd Wilson 10-15 Transit (**meets 4th Thursday of the month unless holiday @ 10:15AM @ 612 S Madison Ave Ottumwa (Contact Stephanie Diveley 800-227-6390)**)
Chariton Valley Transportation Advisory Committee (TAC) Primary for Policy
Committee of Aging – Senior Meal Site Local Board (Milestone)
Decategorization (DECAT)
South-Central Iowa Workforce Development Area (SCIWA)
Southern Iowa Area Crime Commission (SIACC)
Southeast Iowa Response Group (SIRG)

Chris Moore: 5th District Judicial Advisory Committee (Alternate)
Chariton Valley Transportation Advisory Committee (TAC)Alternate for Policy
Heart of Iowa Mental Health Region
Emergency Management Commission (EMC)
New Venture Group Home Advisory Board
Wayne, Ringgold & Decatur (WRD) Landfill Commission **meets 2nd Wednesday of every other month starting w/January @ 6PM at the Landfill (Contact: Sheila 641-773-5229)**
Wayne County Public Health Board

John Sellers: Southern Iowa Development & Conservation Authority (SIDCA)

No Discussion
No Public Comments

There being no further business the next Regular Scheduled meeting of the Wayne County Board of Supervisors will be held on the 7th day of January 2025, at 10:00AM in the Wayne County Development Conference Room.

Wilson made a motion to adjourn at 10:34AM, seconded by Lange.


Chris Moore, Board of Supervisor Chair

Attested 
Michelle Dooley, Auditor